



**4. Sensitivity of Data/Information Involved** Check all of the following that apply to this incident.

<b>Sensitivity of Data</b>	
<b>Category</b>	<b>Example</b>
<b>Public</b>	This information has been specifically approved for public release by the Lummi Indian Business Council. Unauthorized disclosure of this information will not cause problems for the Lummi Indian Business Council, its community members, its citizens, its customers, or its business partners. Examples are marketing brochures and material posted to Lummi Indian Business Council web pages. Disclosure of agency information to the public requires the existence of this label, the specific permission of the information Owner, or long-standing practice of publicly distributing this information.
<b>Internal Use Only</b>	This information is intended for use within the Lummi Indian Business Council or between LIBC agencies, and in some cases within affiliated organizations, such as business partners. Unauthorized disclosure of this information to outsiders may be against laws and regulations, or may cause problems for the Lummi Indian Business Council, its community members, its citizens, its customers, or its business partners. This type of information is already widely distributed within the Lummi Indian Business Council, or it could be so distributed within the organization without advance permission from the information owner. Examples are an agency telephone book and most internal electronic mail messages.
<b>Restricted/Confidential (Privacy Violation)</b>	This information is private or otherwise sensitive in nature and must be restricted to those with a legitimate business need for access. Unauthorized disclosure of this information to people without a business need for access may be against laws and regulations, or may cause significant problems for the Lummi Indian Business Council, its community members, its citizens, its customers, or its business partners. Decisions about the provision of access to this information must be cleared through the information owner. Examples are customer transaction account information and worker performance evaluation records. Other examples include citizen data and legal information protected by attorney-client privilege.
<b>Unknown/Other</b>	Describe in the space provided

- |  |  |
|--|--|
| <input type="checkbox"/> Public            | <input type="checkbox"/> Restricted / Confidential (Privacy violation) |
| <input type="checkbox"/> Internal Use Only | <input type="checkbox"/> Unknown / Other – please describe:            |

Provide a brief description of data that was compromised:

**5. Who Else Has Been Notified?**

Provide Person and Title:

**6. What Steps Have Been Taken So Far?** Check all of the following that apply to this incident.

- |   |   |
|---|---|
| <input type="checkbox"/> No action taken                            | <input type="checkbox"/> Restored backup from tape            |
| <input type="checkbox"/> System Disconnected from network           | <input type="checkbox"/> Log files examined (saved & secured) |
| <input type="checkbox"/> Updated virus definitions & scanned system | <input type="checkbox"/> Other – please describe:             |

Provide a brief description:

**7. Incident Details**

Date and Time the Incident was discovered:	
Has the incident been resolved?	
Physical location of affected system(s):	
Number of sites affected by the incident:	
Approximate number of systems affected by the incident:	
Approximate number of users affected by the incident:	
Are non-LIBC systems, such a business partners, affected by the incident? (Y or N – if Yes, please describe)	
Please provide any additional information that you feel is important but has not been provided elsewhere on this form.	

**Questions: Call 360-312-2036**  
**Please submit this completed form to:**  
[cyberincident@lummi-nsn.gov](mailto:cyberincident@lummi-nsn.gov)  
 or Fax to 360-380-6996

