

**REQUEST FOR PROPOSALS
FOR REMODEL OF LIBC CLINIC **ROOFING** REPAIRS
IHS PROJECT ID# 197,940; 197,941
BID PERIOD 04/25/19 – 05/20/19 2:00pm**

**PROJECT LOCATION: TRIBAL HEALTH CLINIC
2592 Kwina Road; Bellingham, WA 98226
Project Manager, Robert Pell 360-312-2348**

The Contracting Agency is the Lummi Indian Business Council and its officers and employees, particularly the LIBC Public Works Department who are responsible for the administration of the Contract.

Indian Preference- This project will be awarded subject to Indian Preference Requirements set forth in Section 7(b) of the Indian Self-Determination Act (25 USC 450(e)). Indian preference standards are set forth in Lummi Code of Laws Chapter 25.13.

LIBC Public Works is seeking competitive quotations for the construction of the public improvement hereafter described below.

Prevailing Wages

The contractor shall ensure that all employee compensation meets the Davis-Bacon Act, including prevailing wage. The contractor shall also file all reports following guidelines in the Davis-Bacon Act.

Contractors are responsible for determining the appropriate crafts necessary to perform the contract work. If a classification considered necessary for performance of the work is missing from the Federal Wage Determination applicable to the contract, the Contractor shall initiate a request for approval of a proposed wage and benefit rate. The Contractor shall prepare and submit Standard Form 1444, Request for Authorization of Additional Classification and Wage Rate available at <http://www.wdol.gov/docs/sf1444.pdf>, and submit the completed form to the Project Engineer's office. The presence of a classification wage on the Washington State Prevailing Wage Rates For Public Works Contracts does not exempt the use of form 1444 for the purpose of determining a federal classification wage rate.

IHS Structural/Civil and Program Improvements Scope of Work-Roofing Phase:

1. Clean and prep all TPO surface. Remove Parapet top coping metal flashing. Remove Plywood from the interior parapet wall and replace with ½ plywood approximately 1044sqft.
2. Use Ever-Guard Fleece-back TPO 60 mil Membrane (https://www.gaf.ca/Commercial_Roofing_Systems/EverGuard_TPO/EverGuard_TPO_60_Fleece_Back_Membrane/EverGuard_TPO_60_mil_Fleece_Back_Membrane_Sell_Sheet.pdf) with mechanically attached #14 Drill Tech fasteners 2-3/8”s XHD plates OR APPROVED EQUIVALENT(s). Seams to be welded to manufacture specifications. Install TPO under Mechanical platform's flashing. Install specified TPO up an over the Parapet wall to the edge of the flashing on the outside wall and reinstalling New “like” Metal roofing type “Forest green” Coping Metal Flashing on the top of the Parapet. Gauge and dimensions to be determined at the onsite Pre-bid meeting, Contractor shall verify proper specifications before submitting a proposal (possibly 7-10” .019+.003). Install proper booting, flashing and seam welding for the following (Contractor shall verify all material

counts and types) :

- a. (12) Scupper Drains
- b. (6) 10" Vents
- c. (2) 24"x24" Vents
- d. (1) 18"x18" Vent
- e. (3) Mechanical Platforms
- f. (1) 30"x30" Roof Hatch

Price includes all labor and materials to complete the work as defined and 5% TERO fee. The Contractor (Prime or Subcontractor) shall include all costs on the purchase or rental's, machinery, equipment, or consumable supplies not integrated into the project, in the proposal price.

The Contractor shall acquire all permits and approvals required for the use of the disposal sites if necessary before any waste is hauled off the project. All work shall be completed per the latest edition of the International Building Code (IBC)

1. Plans and Specifications: No plans. See future addendum if necessary.

2. Site Visit.

Interested contractors are further advised that a **Onsite Pre-Bid Meeting** will be on **05/09/19 at 10:00am 2592 Kwina Road; Bellingham, WA 98226**. Contact Robert Pell, Project Manager 360-296-1424, 360-312-2348 or Robert P@lummi-nsn.gov

3. Time, Place and Manner for Filing Competitive Quotations.

Competitive Proposals shall be filed upstairs in the lobby of the Public Works and Planning at 2665 Kwina Road Bellingham, WA 98226 prior to **2:00pm 05/20/2019**. Competitive quotations shall be hand delivered to the office of the Public Works Project Manager at the address and time listed above. Competitive quotations received after the time stated above will not be considered and the quoting contractor will be so notified. This is a Sealed Public bid to be opened and publicly read immediately after the proposal deadline.

4. Costs to be Included in Competitive Quotations Submitted by Contractors.

5% Tribal Employment Rights Ordinance required to perform any construction project on the Lummi Indian Reservation. Contractor will have an approved TERO compliance plan in place before construction commences.

5. Liability Insurance and Bonding

Each contractor submitting a quotation pursuant to this Proposal shall be required to commit to provide to LIBC, at the time of the award and execution of the contract, a certificate or certificates of insurance, evidencing insurance with coverages and in amounts as required by LIBC.

a. All General Liability and Automobile Liability policies will contain, or be endorsed to contain, the following provisions:

LIBC, its officers, officials, employees, and volunteers and Whatcom County and its officers are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor or any subcontractors; and with respect to liability arising out of work or operations Performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. For any claims related to this project, the Contractor's or

subcontractor's insurance coverage shall be primary insurance as respects LIBC, its officers, officials, employees, and volunteers and Whatcom County and its officers. Any insurance or self-insurance maintained by LIBC, its officers, officials, employees, or volunteers and Whatcom County and its officers shall be excess of the Contractor's insurance and shall not contribute with it. Each insurance policy shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice has been provided to LIBC.

- b. A bid bond (or other acceptable means of surety) **will be required**. No other bonding will be required on this project.

6. Required Commitments by Contractors.

Before award of a public works contract, a bidder must be a Washington State licensed contractor to be considered a responsible bidder and qualified to be awarded a public works project.

- a. Contractors submitting quotations pursuant to this RFP shall be required to commit to the execution of a contract for the work in the form required by LIBC, which form of contract is available for examination in the office of the Public Works Director. Contractors submitting quotations pursuant to this RFP shall be required to commit to the completion of the work on or before the date stated in the "Notice to Proceed."

b. **Sales Tax.**

Not applicable on the Lummi Reservation

c. **Evaluation of Competitive Quotations.**

If a Contractor does not submit its quotation or does not provide all information or documentation or make all commitments required by the Lummi Indian Business Council, said quotation shall be determined to be non-responsive and shall be rejected by the LIBC Public Works.

9. Upon Award:

a. Upon the LIBC's Public Works determination which contractor has submitted the lowest responsive, responsible quotation, the LIBC Public Works will take action to award the contract to that contractor, conditioned upon the contractor's submission, and the LIBC's approval of the contractor's ability to perform the work and evidence of insurance, and further conditioned upon the contractor's execution of a contract and its approval and execution by LIBC.

b. Contractor will be required to obtain a LIBC Business License.

c. Contractor must have an approved TERO Compliance Plan in place prior to the work.

d. Contractor will submit a Health and Safety plan which includes requirements of the Federal Occupational Safety & Health Act of 1970 (OSHA) all amendments and all other applicable health regulations. The Contractor shall be fully responsible for the safety and health of all on-site workers.

Lummi Indian Business Council reserves the right to cancel this Request for Quotation at anytime or any reason.

10. Irregular Proposals

A proposal will be considered irregular and will be rejected if:

- a. The Bidder is not prequalified when so required;
b. The authorized proposal form furnished by LIBC is not used or is altered;

- c. The completed proposal form contains any unauthorized additions, deletions, alternate Bids, or conditions;
- d. The Bidder adds provisions reserving the right to reject or accept the award, or enter into the Contract;
- e. A price per unit cannot be determined from the Bid Proposal;
- f. If applicable, the Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation; or
- g. More than one proposal is submitted for the same project from a Bidder under the same or different names.
- h. Any of the unit prices are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the Contracting Agency;
- i. Receipt of Addenda is not acknowledged;
- j. A member of a joint venture or partnership and the joint venture or partnership submit Proposals for the same project (in such an instance, both Bids may be rejected); or
- k. If Proposal form entries are not made in ink.

11. Tribal Sovereignty: The LIBC is the wholly owned business enterprise of the Lummi Nation, a federally recognized Indian tribe that retains and has not waived sovereign immunity from suit or process. Nothing in this Request for Quotation is intended, nor shall it be interpreted, to subject the Lummi Nation or LIBC to the jurisdiction of the federal courts, or the courts of the State of Washington or any other state or any political subdivision thereof.

End of Request for Quotation

BID SCHEDULE /PROPOSAL FORM

See Next Page

BID PROPOSAL

REMODEL OF LIBC CLINIC ROOFING REPAIRS IHS PROJECT ID# 197940, 197941

TO: LIBC Public Works Department:

Attention: Robert Pell, Project Manager

This certifies that the Undersigned: has examined the location of the project site and the conditions of work; and has carefully read and thoroughly understands the contract documents entitled: **"Remodel of LIBC CLINIC ROOFING REPAIRS"** governing the work embraced in this project and the method by which payment will be made for said work. The Undersigned hereby proposes to undertake and complete the work embraced in this project in accordance with said contract documents, and agrees to accept as payment for said work, the schedule of lump sum and unit prices as set forth in the "Bid" below.

The Undersigned acknowledges that payment will be based on the actual work Performed and material used as measured or provided for in accordance with the said contract documents, and that no additional compensation will be allowed for any taxes not included in each lump sum or unit price, and that the basis for payment will be the actual work Performed and measured or provided for in accordance with the said contract documents. Refer to Scope and Plans for more detail than the bid sheet.

Clinic Structural Flooring and ADA Door Project

1. Clean and prep all TPO/Coping surface / Parapet Plywood per scope
LS \$ _____
2. TPO / Metal Roofing Flashing LS \$ _____
3. Total Base Bid Price LS \$ _____
- 5% TERO \$ _____

TOTAL BASE BID PRICE WITH 5% TERO \$ _____

Must be returned with bid package

Contractor's Business Name _____ Date _____

Contractor Authorized Officer (Print Name) _____

Signature _____

ADDENDUM ACKNOWLEDGMENT

1. _____ (initial)
2. _____ (initial)
3. _____ (initial)
4. _____ (initial)

**2019
CLINIC
ROOFING
REPAIRS**

Approximate
Area
4655-sqft

Google Earth