

LAND USE AND BUILDING PERMIT APPLICATION APPLICATION # _____

This is a permit application, not a permit. Processing the land use permit generally takes two to four weeks, depending on the complexity of the project and site conditions. Completing this form and preparing accurate site plans will provide the information required to process and issue a permit. Missing or inaccurate information, including site plan details, will cause delay. Other permits may be required as a condition for issuance of the Land Use Permit.

DATE _____

List multiple owners separately at the end of the application with their signatures.

APPLICANT NAME		OWNER(s) if different	
Mailing Address		Mailing Address	
Phone #	Cell #	Phone #	Cell #
e-mail		e-mail	
TRIBAL MEMBERSHIP			
Lummi enrollment #		Lummi enrollment #	

• **PROJECT ADDRESS / IDENTIFICATION:** _____

If the project has no address, list the address of the two properties on either side. You must obtain an address from the Whatcom County Engineering office before a Building Permit will be issued.

- **Fee parcel number** (Whatcom County GEO ID number, 12 digits): _____ 0000
- **BIA or Tribal land assignment number:** _____

• **PROJECT DESCRIPTION, including:**

1) the purpose or goal of the project:
2) its location on the property (NE, SW, center, etc.):
3) the size (in square feet or acres) of land-disturbing activities (only area of filling, grading and/or clearing, not entire property unless entire property is to be disturbed):
4) specific proposed actions or changes (amount of fill; length, width and depth of trenches; area of roads & driveways; etc):

Using the sample site plan as a guide, draw the proposed project on the blank page at the end of the application

- **WILL ANY TREES BE REMOVED? Will the timber be sold? If so, provide details describing how many trees, cut from where? Describe what uses are planned for the timber?** _____

Contact the Lummi Natural Resources Department to obtain a Lummi Timber Harvest Permit.

- **PROPOSED PROJECT START** _____ **and COMPLETION DATE** _____

- List the SURVEYORS, REALTORS, CONTRACTORS, & other professionals working on this project.

NAME or COMPANY	ADDRESS	PHONE #	LIBC Business Lic. #

A valid Lummi Business License is required for all commercial activity on the Reservation, obtained from the business office.

- What future plans do you have for this property? _____
Future development will require a separate permit

**Building and utilities information for building permits only. Include two (2) complete sets of floor plans
 Non-building Land Use Applicants skip to the signature block, below.**

- BUILDING INFORMATION: *New Construction, Replacement or Remodel***

Space heating equipment _____ Square footage _____
 Hot water heating and cooking equipment _____ Number of floors _____
 Major construction materials _____ Number of bathrooms _____
 Foundation type _____ Number of bedrooms _____
 Description of Remodel _____

- UTILITIES INFORMATION**

Include installation or construction activities that will be required on-site and in the vicinity to provide service.

UTILITY SERVICE	PROPOSED UTILITY PROVIDER	CONSTRUCTION ACTIVITIES ON-SITE OR IN THE VICINITY
Water service / well		
Sewer / septic		
Other		

Other permits may be required, and are the landowner's responsibility to obtain, for water service, a water well, or individual septic sewer system. The applicant must arrange for utility service from the providers.

- ESTIMATED PROJECT VALUE \$ _____ *Building permit fees are based on this value: one percent (1%) for site-built homes and one-half percent (½%) to install a manufactured home.*

- SIGNATURES**

Both applicant and owner(s) of the property, if different, must sign the application. Approved evidence of ownership, valid lease, or written permission is required for undivided Trust land. Depending on the type of application, 51% - 100% of the property owners must sign this application.

Signing below gives your permission for LIBC staff to reasonably enter upon the subject property to make inspections and collect information

The answers above are true and complete to the best of my knowledge.

- APPLICANT _____ Date _____
- OWNER(s) _____ Date _____
- OWNER(s) _____ Date _____
- OWNER(s) _____ Date _____
- OWNER(s) _____ Date _____

Please Follow Instructions Below

SITE PLANS & BUILDING CONSTRUCTION PLANS

In order for staff to render a decision for the proposed project, site maps and plans that adequately describe the proposed development are required. Permit applications will not be accepted as complete without a detailed site plan. If the applicant is not able to prepare an acceptable site plan, staff will provide assistance.

THE SITE PLAN FOR LAND USE DEVELOPMENT MUST INCLUDE:

1. **SCALE & NORTH ARROW**—scale is 1"= (varies) feet; North is at the top of the page.
2. **PROPERTY BOUNDARIES**—with accurate dimensions and survey monument locations.
3. **PROJECT LIMIT**—label and show the outline of the area to be disturbed by development.
4. **EXISTING & PROPOSED BUILDINGS**—label and show locations and outside dimensions.
5. **EXISTING & PROPOSED ROADS**—label and show roads, driveways, and parking areas.
6. **SHORELINES, STREAMS, & SURFACE WATER**—label and show high waterline.
7. **EXISTING & PROPOSED VEGETATION**—show forested areas, major trees to be removed or proposed, previously disturbed, vacant, or barren areas, and proposed, landscaping and turf.
8. **UTILITIES**—Show locations of proposed water and sewer connections or locations of wells and septic systems.
9. **CUTS & FILLS**—show the areas proposed for excavation and filling and estimate volumes.
10. **TOPOGRAPHY & SURFACE DRAINAGE**—show steep slopes, ditches, wet areas.

In addition, PLANS FOR BUILDING PERMITS MUST INCLUDE:

Two (2) complete sets of building plans from foundation-up, including any structural engineering drawings. With codes specified in the Lummi Nation Building Code, Title 22, section .03.010, and must be detailed and accurate enough to review against code. One set of approved plans will be returned.

Please use the back of this page or a separate page

Please use a straight edge

Please draw to scale

If you need help completing the site plan
please contact the Lummi Planning Department

