

# Lummi Indian Business Council

## 2022 Professional Services Contract

DEPARTMENT:

PROGRAM:

CONTRACTOR: Please include official name of your business:

PROGRAM MANAGER:

ADDRESS:

FUND#:

TELEPHONE#:

TYPE OF SERVICES:

S.S.N. or EIN#:

CONTRACT#:

BEGINNING DATE:

ENDING DATE:

### SCOPE OF WORK:

*Conduct a Cultural Heritage Tourism Feasibility Study & Business Plan for the Lummi Nation.*

LOCATION:

CONTRACT AMOUNT: \$ 75,000

**PROVISIONS:** Maximum payment for this contract will not exceed the stated contract amount. **Payment will not be made in advance of any service rendered.** The Contractor shall furnish LIBC a detailed billing for all activities completed relating to the above Scope of Work. The Contractor shall not enter into subcontracts for any of the work under this contract without obtaining prior written approval of LIBC. Any modifications to this contract including any increase in the amount of compensation or to the time required for the contract's performance or any changes in the description of work must be incorporated in a written approved format amendment or change order to this contract. The Contractor shall be an independent contractor and not an employee. No insurance or other employee benefits will be provided to the contractor.

The Contractor shall be responsible for all taxes, social security payment, state disability insurance and other similar payments both for Contractor and Contractor's employees. The Lummi Indian Business Council will be filing a 1099 with the IRS at the end of the fiscal year under the official name of your business. The Contractor shall hold LIBC and its officers, agents and employees, harmless from all suits, claims or liabilities of any nature, including costs and expenses, for or on account of injuries or damages sustained by any persons or property resulting in whole or in part from activities of the Contractor, its agents or employees pursuant to this contract, or on account of any unpaid wages, materials or other remuneration for services. The Contractor must provide proof of general liability or professional liability insurance naming Lummi Indian Business Council as an additional insured in the amount specified in The Scope of Work. If the Contractor owes a prior debt to LIBC or LNSO the debt will automatically be deducted from any payment owing to Contractor, unless there is a payback agreement made with LIBC Accounting Department.

### ACCEPTANCE OF AGREEMENT:

**Work or Services for this agreement shall not begin until the Contractor has received a written obligation from the LIBC Contracts Office, a Commencement Letter or Purchase Order.**

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Department Director                      Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Contractor                                      Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
General Manager or Council              Date

*Depending which oversees your department..*

*revised form 12/29/11*