



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our
Sche Lang en'*

JOB ANNOUNCEMENT

JOB TITLE: Education Board Member
(Elder Seat & Community At Large Seat)

OPEN: June 15, 2018

EXEMPT: No

SALARY: \$75 Per Meeting/\$15 Per Task Hr

SHIFT: Day

LOCATION: Varies

DURATION: Appointed by LIBC

CLOSES: June 28, 2018

JOB CODE:

DIVISION: Education

DEPARTMENT: Education

SUPERVISOR: Chairperson of LNEB

VACANCIES: 2

JOB SUMMARY: The Lummi Nation Education Board (**LNEB**) shall be responsible for the creation and implementation of educational policy for the Lummi Nation. The creation and implementation of these policies shall reflect the goals and priorities of the LIBC, and the Lummi Nation Community Plan (**Resolution #2005-038**)

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

- LNEB shall monitor and evaluate the implementation of the Education Division policies, goals, objectives and future approved plans.
- The LNEB shall maintain open communication with the membership of Lummi Nation to assure their involvement with Lummi educational departments and policies.
- The LNEB, LIBC, Human Resources and General Manager shall be responsible for appointing, evaluation, and termination of the Education Director, and for negotiating his or her contract.
- The LNEB will have oversight of the Education Director
- The LNEB shall create and monitor policy that ensures the recruitment and retention of Lummi Tribal Members.
- Review and approve annual budget of the Education Division and its implementation.
- Review grants being implemented by Departments and Divisions under LNEB jurisdiction.
- Review and approve education contract formats for each retrospective area.
- Monitor the integration of Lummi *Sche'lang'en* into all educational programs.
- Apart from the authority granted in this Charter, no LNEB Member may act on behalf of the LNEB unless given such authority by motion or resolution of the LNEB
- The LNEB shall not act, negotiate, or enter any agreement in the name of, or on behalf of the Lummi Nation unless so authorized by the LIBC.

KNOWLEDGE, ABILITIES AND SKILLS:

- Board members must live within Whatcom County at all times during service on the Board
- Apart from the LNEB Board members may only serve on one additional Board or Commission under the LIBC.
- Board members shall be in good financial and legal standing with the LIBC.
- No Board member shall be the director or employee (including contract employees) of a department or division under the LNEB
- Board members shall be committed to a Drug and Alcohol free environment for Lummi Children.
- Recognize the role and importance of language, culture and tradition in all aspects of Lummi Education.
- Must be willing to engage in education systems professional development and board training.
- All members must receive training for mandatory reporting.
- Board members shall be subject to the Drug Testing Policy as non-“Safety and Security Sensitive employees.”
- Board members shall pass a background check applicable to individuals who work with youth.

MINIMUM QUALIFICATIONS:

- Membership on the LNEB shall be limited to enrolled members of the Lummi Nation.
- As of the date of their appointment, Board members must have been living within Whatcom County for at least one year.
- High School Diploma/General Education Degree (Diploma/Transcripts must be submitted w/ application) *preferred*
- Possess a valid Washington State Driver’s license and meet eligibility requirements for tribal insurance. *preferred*
- Lummi/Native American/Veteran preference policy applies.

REQUIRED:

- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check, with Washington State Patrol and Federal Bureau of investigation Fingerprint Clearance.
- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Proof of U.S. & Tribal Citizenship.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.