

Lummi Nation School

Educational Excellence for the Future



2334 Lummi View Drive / Bellingham, WA 98226

Human Resources Fax: 360-380-6991

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Reading Intervention Teacher

OPEN: July 2, 2018

EXEMPT: No

SALARY: Washington State Teacher Pay Scale DOE

SHIFT: Day

LOCATION: Lummi Nation School

DURATION: Regular Full Time/12 Month Contract

CLOSES: July 24, 2018

JOB CODE:

DIVISION: Education

DEPARTMENT: Administration

SUPERVISOR: Principal

VACANCIES: 1

JOB SUMMARY: Teach Reading groups in a small group setting for general education population as identified through RTI. To generate and manage alternative assessments for students identified in requiring alternate assessment (WA-AIMS); to establish effective rapport with pupils; to motivate pupils; to assist case managers and general education teachers in the development of reading lessons to increase student skills, assist general education and special education teachers in providing a good foundation for social and educational concepts, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Assist general education and special education teachers in teaching pupils, pull out and/or intervention setting, utilizing course of study adopted by the Lummi Nation School, and other appropriate learning activities.
2. Assist general education and special education teachers in teaching pupils in citizenship and basic academic subject matters specified in state law and administrative regulations and procedures of the school district.
3. Work with general education teacher and special education teacher in the development of lesson plans and instructional materials and provides individualized and small group instruction in order to meet the needs of each pupil.
4. Work closely with Sped Director and case managers to generate and manage WA-AIMS electronic portfolios.
5. Assist special education staff in management of special education files.
6. Assist in the supervision of paraprofessionals who work directly with high needs students.
7. Assist general education and special education in management of coverage for student services.
8. Maintain service logs.
9. Work with special education teachers to ensure services are provided as outlined in IEP.
10. Contribute in preparing and planning for IEP meetings.
11. Identify/generate lesson targeted at meeting portfolio goals in collaborations with general education and special education teachers.
12. Establish and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
13. Evaluate pupil's academic and social growth, keeps appropriate records, and prepares progress reports.
14. Communicate with parents through conferences and other means to discuss pupil's progress and interpret the school program.
15. Identify pupil needs and cooperates with other professional staff members in assessing and helping to identify pupils learning needs.

16. Maintain professional competence through in service education activities provided by the district and self-selected professional growth activities.
17. Participate cooperatively with the administrator to develop the method by which the teacher will be evaluated in conformance with district guidelines
18. Identify instructional applications; maintains required inventory records.
19. Supervise pupils in/out of classroom activities during the assigned working day as assigned
20. Administer group standardized tests in accordance with district testing program.
21. Participate in curriculum development programs as directed.
22. Participate in faculty committees and the sponsorship of pupil activities.
23. Follow the Code of Collaboration developed by the LNS.

MINIMUM QUALIFICATIONS:

- Valid Washington State Teacher's Certificate.
- Possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Physical Activities: Routine physical activities that are required to fulfill job responsibilities.
- Proficient Skills: Communication, instructional strategies that connect the curriculum to the learners, student management.
- Satisfactory recommendations from training supervisors or other professionals who have observed the candidate's personal characteristics, scholastic achievement and job-related performance.
- Demonstrate cultural sensitivity in teaching and in relationships with students, parents, and community.
- Ability to inform, involves, and collaborates with parents and families to build strong school partnerships in the educational process.
- Ability to establish and maintain open effective communication and good rapport with students, parents and school personnel.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or Control over Indian Children and is therefore subject to an extensive Criminal Background Check and CAMIS Check with Washington State Patrol and Federal Bureau of investigation Fingerprint Clearance.
- Must provide verification of employment from other districts/schools and grade transcripts.
- Must adhere to strict attendance expectations of the Lummi Nation School.
- Proof of U.S. Citizenship.

TERMS OF EMPLOYMENT:

- All elements of this job description apply.
- Academic School Year (12 month contract).
- Salary depends on qualifications.
- 90 Day Probationary Evaluation Period Applies.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360)312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: (360)380-6991.