

Lummi Nation School

Educational Excellence for the Future



2334 Lummi View Drive / Bellingham, WA 98226

Ph. (360) 758-4300 Fax: (360) 758-3152

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: ISO -In School Suspension

OPEN: September 10, 2019

EXEMPT: Yes

SALARY: Washington State Scale DOE

SHIFT: Day

LOCATION: Lummi Nation School

DURATION: SY – 12 Month Teacher Contract

CLOSES: September 24, 2019

JOB CODE:

DIVISION: Education

DEPARTMENT: Lummi Nation School

SUPERVISOR: K-12 Principal

VACANCIES: 1

JOB SUMMARY: To assist to achieve teaching objectives by working with individual students or small groups in In-School Suspension room. Other duties as assigned by the principal.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Supervise In-School suspension
2. Set & maintain firm limits (boundaries) for student behavior.
3. Monitor, evaluate and score student behavior in the In-School suspension classroom
4. Maintain student isolation from other outside influences during In-School suspension
5. Distribute educational material as instructed by the instructor
6. Assist students with assignment when possible
7. Maintain teaching area and materials as needed
8. Attend training workshops as assigned
9. Attend faculty/staff meetings and participate in “staffing” with staff and counselor
10. Maintain the same high level of ethical behavior and confidentiality of information about students as is expected of a fully licensed teacher (on-going)
11. Act as security of Lummi Nation Schools
12. Employee shall perform his or her employment duties which include professional development programs sponsored by the Lummi Education Department or other duties as assigned.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- BA Degree or Higher;
- MA *preferred*
- Valid Washington State Teacher Certificate with an endorsement in Elementary/primary, **OR** be willing to pursue a state certification.
- At least 3 years work experience as a classroom teacher; *preferred*
- Experience working within the Lummi Community with high-risk youth and families in supplying community support services/referrals; *preferred*
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Professional experience in a leadership role; preferred
- Strong leadership skills and personal drive

- Ability to use complex problem-solving skills to creatively and successfully solve problems.
- Formal or informal educational experiences with behavioral modification programs or willingness to become trained in behavioral modification methods.
- Must possess relevant and effective communication, personnel organizational skills relevant to maintaining effective departmental relations.
- Prior experience or related experience with behavioral modification programs preferred
- Strong communication skills both verbal and written
- Excellent basic language and math skills preferred
- Demonstrated ability to work with Native American students/ youth.
- Must be able to work independently able to prioritize work.
- Interpret and apply rules and regulations

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or Control over Indian Children and is therefore subject to an extensive Criminal Background Check and CAMIS Check with Washington State Patrol and Federal Bureau of investigation Fingerprint Clearance.
- Proof of U.S. Citizenship.
- Must be able to adhere to strict attendance expectations of the Lummi Nation School.

TERMS OF EMPLOYMENT:

- All elements of this job description apply.
- Academic School Year (12 Month Teacher Contract)
- Salary depends on WA State Teacher Pay Scale.
- 90 Day Probationary Evaluation Period Applies.

EVALUATION

- Performance of this job will be evaluated in accordance with provisions of policy on Evaluation of Professional Personnel.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.