



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Clinical Social Worker-Pediatrics  
Lummi Tribal Health Center (LTHC)  
Health & Human Service (HHS)

**OPEN:** August 9, 2018

**EXEMPT:** Yes

**SALARY GRADE:** (10) \$28.85-32.32

**SHIFT:** Day

**LOCATION:** LTHC

**DURATION:** Regular Part Time (24 hours/week)

**CLOSES:** August 15, 2018

**JOB CODE:**

**DIVISION:** HHS

**DEPARTMENT:** LTHC

**SUPERVISOR:** Exec. Med. Director

**VACANCIES:** 1

**JOB SUMMARY:** The Pediatric Clinical Social Worker will provide care coordination for our pediatric patients across both internal and external agencies including Peace Health Hospital, the Lummi Nation School, Ferndale School System, Indian Child Welfare, and others. The employee will be a key point of contact to maintain strong relationships across programs taking a proactive and wholistic approach to children's health and wellbeing.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Responsible for the development and implementation of a patient's care/treatment plan through the use of assessments; both formal and informal.
2. Work closely with staff at the Lummi Nation School and the Lummi School Based Health Program to coordinate medical and behavioral health services for patients.
3. Responsible to connect patients and families to appropriate resources; works with the patient to identify potential barriers to accessing resources and works creatively to help the patient complete their plan of care.
4. Lead care coordination efforts with external social service, mental health and chemical dependency resources; acts as the patient's advocate; leads care coordination meetings with medical staff.
5. Responsible to keep the primary care team up to date with the patient's plan of care relating to social work activities.
6. Work closely with hospital care coordinators/social workers and other entities to ensure warm handoffs during transitions of care, including emergency room utilization when possible.
7. Responsible to anticipate the patient's and family needs during transitions of care, and helps coordinate services.
8. Assess for abuse/neglect, exploitation or abandonment and follows mandatory reporting guidelines.
9. Attend *care conferences* for patients in hospital or school or other appropriate settings when necessary.
10. Coordinate environmental support or durable medical equipment needs to maintain quality of life in patient's homes.
11. Assist in the development of processes to continue the integration of behavioral health and chemical dependency screening, assessment, diagnosis, and treatment into primary care.

12. Develop strategies to implement evidence based mental and chemical abuse screening practices into the primary care center.
13. Work with other LIBC agencies to coordinate and assess community health service needs or disparities.

**MINIMUM QUALIFICATIONS:**

- Master's Degree in Social Work (MSW) from an accredited graduate school of social work.
- Licensed Independent Clinical Social Worker (LICSW) or LSWAIC, *preferred*.
- *Will support clinical training program to achieve licensure for exceptional applicants.*
- Current license to practice in the State of Washington if licensed as above.
- 3 years of social work experience in a health or social services setting
- Possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Experience working with AI/AN populations *preferred*
- Knowledge of Patient Privacy Act and HIPAA.
- Excellent communication skills with the ability to work as a cooperative member of a team.
- Ability to use good judgment and integrity in working with patients and those that treat patients.
- Possess the disposition and personality to work harmoniously with a wide variety of people: patients, families, co-workers, outside providers, vendors, and other LIBC departments.
- Committed to overall goal, mission, and philosophy of LTHC code of ethics, policies and procedures.
- Ability to maintain strict confidentiality at all times.
- Ability to use an electronic health record system to document services provided in accordance with State and Federal documentation guidelines.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Maintain patient privacy rights and adhere to HIPAA.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov)  
For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.