



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## VACANCY ANNOUNCEMENT

**TITLE:** Commissioner – Seat F  
Health & Family Services (H & F.S.) Commission  
Lummi Family Services (LFS)

**OPEN:** October 7, 2020

**EXEMPT:** No

**SALARY:** \$75 Stipend/\$25 Per Hr - Task Hrs

**SHIFT:** Varies

**LOCATION:** LIBC Administration

**DURATION:** Appointed Term

**CLOSES:** Until Filled

**JOB CODE:**

**DIVISION:** Policy

**DEPARTMENT:** L.F.S.

**SUPERVISOR:** H&FS Commission Chair

**VACANCIES:** 1

**JOB SUMMARY:** Health Commissioner provides work and advocacy services to support the Health Commission to pursue their mission and goals. This includes monitoring and oversight of both the Health Commission and Department(s) annual work plans to raise the health status of Lummi people to the highest level and ensure quality health services to the Lummi community.

**ESSENTIAL COMMISSION JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Raise the delivery of health and family services to our people to the highest possible level.
2. Coordinate and integrate the delivery of health and family services programs to meet the needs of the tribal community and individual members.
3. Advocate for the Lummi members in all phases of the health, human and social services programs.
4. Maintain a communication system to assure tribal member ownership of health care services.
5. Participate in Health Commission role to assist LIBC in determining tribal health program and budget policy, funding and distribution, and program priority for the health and family services programs.

### MINIMUM QUALIFICATIONS:

- Lummi Tribal member in good standing with Lummi Indian Business Council
- Seat F must have experience of management and possesses excellent writing skills.
- Meet the qualifications of general member of, and be in good faith with the Health Commission.
- Meet the residency requirements of living within the boundaries of Whatcom County, Washington for at least 1 year immediately preceding any appointment.
- May only serve as a Commissioner on one additional Commission. A total of two commissioner seats may be held on commission(s).
- Shall not hold office on the Lummi Indian Business Council.
- Shall not be the Executive Director of any LIBC Division.
- Shall not be an employee of any Division of which the Commission is to chartered or assigned administrative or regulatory oversight.
- Shall not be a convicted felon.

- Felony waivers may be granted by the LIBC upon the recommendation of the Commission.
- Shall meet the unique qualifications, if any, of the specific seat they are applying for.
- Shall be role models and are preferred to be alcohol, tobacco, and drug free. Alcohol, tobacco, and drug free is defined as not using smoke or smokeless tobacco except for traditional ceremonial use, and not using drugs and/or alcohol for at least twelve months prior to election and throughout the duration of the term in office.
- Recognize the role and importance of culture in all aspects of the Lummi Nation.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Experience or knowledge of the Federal system, preferable IHS
- Ability to maintain strict confidentiality at all times.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Position requires extensive Criminal Background Check.

**TO APPLY:**

For more information contact the HR front desk (360) 312-2023. Submit letter of interest, resume and proof of enrollment to the LIBC Human Resources office no later than 4:30 p. m. on the closing date listed above. This can be dropped off at Human Resources, 2665 Kwina Road, Bellingham, WA 98226, or Faxed to: 360-380-6991 or scanned and e-mailed to [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov)