



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: AWARE Family Cultural Coordinator
Behavioral Health (BH)

OPEN: February 24, 2021

EXEMPT: No

SALARY: \$23.00 Per Grant

SHIFT: Day/requires flexibility

LOCATION: Behavioral Health

DURATION: Regular Full-Time

Grand Ends: 09/29/2023

CLOSES: March 11, 2021

JOB CODE:

DIVISION: BH

DEPARTMENT: Mental Health

SUPERVISOR: Project Director

VACANCIES: 1

JOB SUMMARY: Family Cultural Coordinator will support the development and implementation of the wrap around process for cultural services requested by youth and their family. Provide guidance toward achieving and maintaining cultural and linguistic (language) competence in policies, procedures, and service delivery. Serve as a resource to the AWARE to increase mental health awareness of school staff, administrators, caregivers, and others who interact with school-age youth. Serve as a bridge between cultural communities, resources, families, youth, other stakeholders, provider and schools. Assist in presenting the AWARE principles and practices to potential cultural partners to encourage involvement in project AWARE. Promote language access and identification of resources. Work collaboratively with the evaluation team to integrate Lummi cultural competency for evaluation criteria and evaluation instruments related to the assessment of cultural competency outcomes.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Family Cultural Coordinator will support the development and implementation of the creation of the wrap-around process for cultural services requested by youth and their family. Provide guidance toward achieving and maintaining cultural and linguistic (language) competence in policies, procedures, and service delivery;
2. Serve as a resource to the Project AWARE on cultural and linguistic (language) competence, organizational change, and cross-cultural practice. Serve as a bridge between Project AWARE and cultural communities, resources, families and youth, providers, community agencies, and other stakeholders;
3. Assist in presenting the Project AWARE principles and practices to potential cultural partners to encourage involvement;
4. Promote language access and identification of resources;
5. Provide guidance on the development and implementation of strategies to promote internal accountability for the movement of the program on cultural and linguistic competence; and
6. Work collaboratively with the evaluation team to integrate Lummi cultural competency for evaluation criteria and evaluation instruments related to the assessment of cultural competency outcomes.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Bachelor's degree in Human Services related field preferred and/or relevant cultural and linguistic competence experience.
- Associate of Arts Degree OR Bachelor of Arts *preferred*.
- 7 years experience implementing family programs and training family members, consumers, and providers working in children's education programs, youth program and/or mental health *preferred*.
- 3 years of life experience in the field of non-profit organization and management.
- Must possess a valid Washington State Driver's License and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Supervisory experience in family program planning, development, and coordination.
- Computer skills and reports writing skills and be able to learn on the job and willing to participate in relevant job training opportunities as identified.
- Knowledge of local resources available to Lummi families.
- Knowledge of cultural and linguistic (language) competence principles and concepts, as well as organizational change principles and concepts.
- Knowledge and expertise in systems of care and wraparound philosophy and practice, community-based services and supports with an orientation to family-driven, youth-guided and culturally relevant systems and services.
- Ability to work effectively with culturally diverse staff and populations.
- Access to, experiences with, and strong ties to the geographical and cultural community of focus.
- Flexible, creative, assertive, and able to work in a multiple-task and multidisciplinary environment.
- Ability to communicate accurately and effectively in written and verbal form.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or Control over Indian Children and is therefore subject to an extensive Criminal Background Check and FAMLINK Check.
- Experience working with Native American children and their families preferred.
- Must be accepting and respectful toward clients and staff.
- Must be flexible and able to work nights and weekends.
- Position is grant funded that will end on **September 29, 2023**. If additional funding is received this position will need to be reviewed for grading purposes.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.