



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Outreach & Education Technician II  
Lummi Natural Resources (LNR)

**OPEN:** November 29, 2018

**CLOSES:** December 21, 2018

**EXEMPT:** No

**JOB CODE:**

**SALARY GRADE:** (5) \$14.35 - \$16.07 p/h DOE

**DIVISION:** Restoration

**SHIFT:** Day

**DEPARTMENT:** LNR

**LOCATION:** Tribal Administration

**SUPERVISOR:** Outreach Spec III & Restoration Div. Mgr.

**DURATION:** Spec.Proj./Part Time (20 hrs wk)

**VACANCIES:** 1

**JOB SUMMARY:** The Outreach and Education Technician II is a developmental position to provide a hands-on learning opportunity for a Lummi Tribal member enrolled in a 2 or 4 year vocational or college program in natural resource science. The incumbent will primarily provide technical support to the LNR Outreach and Education Program, and as time allows will develop a broad technical understanding of natural resource management by serving as a natural resource technician for Divisions within the LNR Department.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

Outreach and Education Program Technical Support: Assist the Outreach and Education Specialist III with implementing the LNR Outreach and Education program:

- 1) Implement classroom presentations and field experiential learning opportunities for 1<sup>st</sup> – 12<sup>th</sup> graders at Lummi Nation School.
  - a) Attend and assist in implementation of all LNR-LNS classroom and field trip learning activities, including implementing the LNR tangle net fishery.
  - b) Assist teaching LNS students the use of technical equipment- data loggers, temperature probes, YSI meters, DO meters, etc. per curriculum protocols. Assist with and provide oral presentations per curriculum guidelines and protocols.
  - c) Assist with implementation of the 'Students for Salmon' curriculum for 2<sup>nd</sup> and 4<sup>th</sup> grade students- set up aquariums in the classrooms and maintain and operate the aquariums to raise salmon eggs to fry stage for release by the students.
  - d) Assemble copies of the curriculum science notebooks and distribute to the LNS classroom teachers.
  - e) Assist with tracking of event dates and communicating and coordinating with LNR and LNRFC and outside agencies partners assisting with curriculum implementation.
  - f) Gather tools and other necessary equipment – shovels, boots, gloves, and equipment necessary to implement the field lessons.
- 2) Incumbent is responsible for maintaining an inventory and safe storage of outreach and education and restoration equipment, to include LIBC asset tag and serial numbers. He/she is also responsible for maintenance of equipment.
- 3) Attend grant required workshops and conferences as necessary.

- 4) Under the direction of the Outreach Specialist III, represent LNR Department at local job fairs (NWIC, LNS, etc) and community education opportunities.
- 5) Complete yearly debriefs and performance review with the Outreach Specialist and Restoration Manager to summarize the experiences and knowledge gained, and develop plans to develop a stronger skill set in natural resource management.
- 6) Perform other duties as assigned by the immediate supervisor within the general scope of work described.

Natural Resources Technical Support: As time allows, provide technical support to the various LNR divisions and develop hands-on knowledge of natural resource management.

- 1) Restoration Division: Under the direction of Restoration Program Professional staff, the incumbent will learn and assist with data collection, construction monitoring, electrofishing, field measurements, tree planting, and temperature monitoring in the Nooksack Watershed. The incumbent may also assist the Restoration Manager with the processing of contracts, invoicing, grant contracts, and documentation for grant progress reports.
- 2) Stock Assessment Division: Under the direction of Stock Assessment Program Professional staff, the incumbent will learn and assist in operating the smolt trap, spawning ground surveys, beach seining, and other stock assessment field activities.
- 3) Harvest Management Division: Under the direction of the Harvest Management Division Professional staff, the incumbent will learn and assist with harvest sampling and clam monitoring and data collection.
- 4) Water Resources Division: Under the direction of the Water Resources Division Professional staff, the incumbent will learn and assist with water resources technical data collection or those related to management of the Lummi Nation Mitigation Bank.
- 5) Salmon Enhancement Division: Under the direction of the Salmon Enhancement Division Professional staff, the incumbent will learn and assist with hatchery operations and data collection such as collecting CWT data, broodstock collection, and spawning salmon.
- 6) Shellfish Enhancement Division: Under the direction of Shellfish Division Professional staff, the incumbent will learn and assist with hatchery operations and data collection.

#### **MINIMUM QUALIFICATIONS:**

- Lummi/Native American/Veteran preference policy applies.
- High School diploma or GED is required.
- Enrollment in a 2 or 4 year vocational or college program in natural resource management or related field is required.
- An AA/AS Degree is preferred.
- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.

#### **KNOWLEDGE, ABILITIES AND SKILLS:**

- Evidence of excellent oral and written communication skills, experience giving presentations and speaking to small groups.
- Possession of the exceptional physical capabilities required to work effectively and safely in inclement weather and rigorous field conditions.
- Good observation skills, neat handwriting, and attention to detail are essential.
- Map reading and interpretation skills are highly desirable. Basic boat handling and aquatic safety skills are desirable.
- Demonstrated aptitude for the use of and familiarity with a variety of computer software.

- Motivated, quick learner that has demonstrated the ability to work independently on assigned tasks and as part of a team is highly desirable.
- This position is essential for the effective management of treaty rights fisheries and may be eligible for federal income tax exemption pursuant to Section 7873 of the Internal Revenue Code.

**REQUIREMENTS:**

- This position is subject to extensive Criminal Background Check.
- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Must be physically able to work outdoors in inclement weather under strenuous conditions. Position requires hiking over difficult terrain for miles, and walking in and over streams with difficult footing, while carrying monitoring equipment. Position may require lifting (up to 50 pounds) of other equipment.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360)312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: (360)380-6991.