



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Shellfish Technician I
Lummi Natural Resources (LNR)

OPEN: December 4, 2018

CLOSE: December 10, 2018

EXEMPT: No

JOB CODE:

SALARY GRADE: (5) \$14.35 - \$16.07

DIVISION: Shellfish

SHIFT: Day

DEPARTMENT: Natural Resources

LOCATION: Shellfish Hatchery

SUPERVISOR: Hatchery Manager

DURATION: Regular Full Time

VACANCIES: 2

(Grant Ends 04/21/2021)

JOB SUMMARY: Hatchery produces Manila Clams and Oyster seed annually for enhancing tribal tidelands. It also produces and sells geoduck seed for the tribal revenue. Hatchery operates 365 days a year. Position requires the ability to be flexible in daily activities and maintain an organized and clean area to ensure shellfish quality. Position requires long work hours during the harvest times and ability to work independently. The incumbent in this position will be under the direction of management staff.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Maintain equipment throughout the grower building and ensure floating up-weller systems are working properly
2. Clean all up-weller boxes, cylinders, and animals daily. Especially during warmer months.
3. Keep area clean and organized.
4. Assist with rearing shellfish larvae – Dropping larvae, cleaning & re-filling larvae tanks at proper temperatures, daily larvae sampling, and logging larvae data.
5. Assist with keep records of seed that get planted for Lummi tribal enhancement.
6. Assist with logging daily records of operation activities and weather conditions in log books.
7. Assist with shellfish seed & larvae inventory weekly on spreadsheet (Excel).
8. Assist with monthly inventory reports for Hatchery Manager.
9. Sort seed weekly or as requested.
10. Assist in algae operation and must be able to work in a laboratory setting.
11. Monitor temperatures and baseline data daily and record daily.
12. Assist in other shellfish operations as required.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Lummi/Native American/Veteran preference policy applies.
- Minimum of 3 – 6 months of working in a shellfish hatchery.

KNOWLEDGE, ABILITIES AND SKILLS:

- Aquaculture training or experience in hatchery operations
- Ability to keep and update records weekly using Excel and Microsoft Word.
- Ability to climb ladders into tanks and physical agility.
- Ability to lift 70 pounds
- Ability to work long hours, weekends, and holidays under difficult conditions.
- Ability to pay particular attention to effective utilization of time during regular working hours and the ability to meet task objectives in a timely fashion.
- Ability to repair equipment used for growing shellfish, have experience in carpentry, plumbing, and fiberglass work.
- Ability to operate heavy duty hoists, forklift, tractor, work vessel, and various power tools.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Position requires extensive Criminal Background Check.
- Must maintain strict confidentiality at all times.
- This position is essential for the effective management of treaty rights fisheries and may be eligible for federal income tax exemption pursuant to Section 7873 of the Internal Revenue Code.
- Position is grant funded that will end on **April 21, 2021**. If additional funding is received this position will need to be reviewed for grading purposes

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360)312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: (360)380-6991.