



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT** **JOB TITLE:** Recovery Coach

**OPEN:** October 13, 2021

**EXEMPT:** No

**SALARY:** \$21.00 per Grant

**SHIFT:** Flex

**LOCATION:** Lummi Counseling Services

**DURATION:** Regular Full-Time

**Grant Ends:** 02/28/2022

**CLOSES:** October 27, 2021

**JOB CODE:**

**DIVISION:** Behavioral Health

**DEPARTMENT:** Lummi Counseling Services

**SUPERVISOR:** Clinical Prj. Director MAT Expansion Grant

**VACANCIES:** 1

**JOB SUMMARY:** Recovery Coach is responsible for providing peer support recovery services, including but not limited to targeted outreach and engagement to people suffering from opiate use disorder. The incumbent will be providing peer support recovery services to clients under the supervision of the Project Director. These services include coordination and assistance with stabilization, prevention services, self-advocacy, development of natural supports, and the development and maintenance of community living skills.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Participate in overdose response protocol, including being in monthly on-call rotation to provide 24/7 outreach to hospital, and community following an overdose.
2. Coordinate with inpatient treatment facilities and jails to ensure contact is made with clients before discharge and services are provided immediately upon returning home.
3. Provide outreach to identified individuals, through intake process, including conducting visits at place of residency as needed and discussing concerns and safety risks with the identified individual.
4. Complete needs assessments on community members in need of chemical dependency services; Assist community member with developing a personal action plan. Advocate for the person's needs while developing their ability to self-advocate.
5. Provide, plan, follow up and support services and transportation if needed; Collaborate with existing local resources and communication methods to develop tools specifically aimed at sustaining long-term recovery for new clients.
6. One-to-one peer support using personal experiences within the community in assisting the client in navigating health, vocational, legal, and other services that will help in sustaining long-term recovery.
7. Participate in team meetings, risk management, weekly supervision, trainings, and other required meetings to assure continuity of care with the client and other LIBC and/or Community agencies.
8. Identify needs, gaps and duplication of services and collaboratively find solutions with other agencies to create efficient health and prevention services.

9. Build relationships and engage Lummi families through in-home support, group setting support, and community outreach gatherings.
10. Maintain timely documentation for services provided.
11. Ensure ROI's signed and complete screening/follow-up/discharge paperwork as required by SAMHSA in a timely manner.
12. Discuss with and identify weekly routines/points of contact/daily patterns with client and compile list of approved methods and places of communication.
13. Participates in community level information gathering and interviewing to support project goals.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED
- Associate degree from an accredited college or university *preferred*.
- Experience working with high risk community members that are in need of crisis chemical dependency services *preferred*.
- 3 years in active recovery and sober living.
- Lummi/Native American/Veteran preference policy applies.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Ability to maintain a positive, solution-focused demeanor when responding to conflicts or problems.
- Possess organizational skills and the ability to multitask within a fast-paced environment.
- Possess communication skills, written and verbal.
- General computer proficiency, including the ability to utilize electronic medical record systems.
- Knowledge of mental illnesses and chemical dependency, and effective strategies for dealing with its effects.
- Knowledge of community resources.
- Knowledge of services provided at Lummi Counseling Services and Lummi Healing Spirit Clinic.
- Knowledge of Lummi culture and traditions.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Participate in continuing education to maintain certification
- Work requires regular and recurring bending, lifting, stopping, and stretching
- Must maintain strict confidentiality at all times.
- Position is grant funded that will end on **February 28, 2022**. If additional funding is received this position will need to be reviewed for grading.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.