



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Shellfish Technician I

**OPEN:** June 15, 2022

**EXEMPT:** No

**SALARY:** \$16.07-\$17.00/hr. DOE

**SHIFT:** Day

**LOCATION:** Shellfish Hatchery

**DURATION:** Regular Full-Time

**CLOSES:** July 11, 2022

**JOB CODE:**

**DIVISION:** Shellfish

**DEPARTMENT:** Natural Resources

**SUPERVISOR:** Hatchery Manager

**VACANCIES:** 1

**JOB SUMMARY:** This position is under the direction of the hatchery manager the hatchery operates 365 days a year. This job requires the ability to be flexible in daily activities, maintain an organized and clean area to ensure shellfish quality. You will be required to work long hours during the harvest months; working independently; and capable of prepping and getting all GD seed orders out on time. The incumbent in this position will be under the direction of Flavian Point, Hatchery Manager and is responsible for the following:

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Assist with spawning Geoducks: Feeding and conditioning GDBS; cleaning and prepping spawning equipment; assist with planning spawning dates and coordinating with Algae Specialist.
2. Rearing Geoduck Larvae to setting stage; Dropping & Changing larval tanks as needed; keeping larval counts; and keeping records of all groups of GD larvae produced.
3. Wash larvae tanks and fill with treated seawater: Change out secondary cartridge filters daily or as needed; clean cartridge filters and treat them in a chlorine bath daily; and use UV Sterilization Unit for treating SW for GD larvae tanks.
4. Feeding Geoduck Larvae: Sample GD larvae daily to check health status and to determine daily feeding amounts; and coordinate with Algae Specialist on feeding amounts.
5. Assist with all GD harvesting: Sample GD Raceways weekly and keep records of all data; inform Hatchery Manager when seed are close to harvest size; ensure that all harvesting equipment is available and ready to use; Clean and sort Geoduck seed by size and do inventories; Prepare GD seed for sales and for pick up.
6. Keep Geoduck Operation and equipment in a clean and neat condition.
7. Monitor daily temperatures and baseline data (YSI 5200 Meter) and record: Record temperatures in GD systems before and after feeding is done; inform supervisor and Algae Specialist if GD Raceways spike to dangerous temperatures; and monitor Chillers Systems for GD System to ensure that they are operating and running daily (Inform supervisor if they're not running).

8. Exchange GD Nursery Tanks, Clean Up-Weller Cylinders, and monitor water quality in GD Nursery daily or as needed.
9. Assist with prepping the Geoduck Raceways for setting GD: Cleaning GD Raceways and spray bars; Reservoir for GD Raceways; Loading raceways with 40/40 filter sand and leveling; and assembling the spray bars together.
10. Assist with planting GD Setters into Raceways: Sorting and cleaning GD setters; doing counts on GD setters; and setting X Amount of GD setters per raceway and recording data.
11. Assist with sorting, cleaning, counting, and preparing GD seed orders for pick up.
12. Keep daily logs of operation activities and weather conditions in logbooks.
13. Update shellfish seed & larvae inventory weekly on spreadsheet (Excel).
14. Provide a monthly inventory & health report to Hatchery Manager.
15. Assist in other shellfish operations as required.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED
- 6 years' experience spawning Geoducks; rearing GD larvae; and harvesting and sorting GD seed.
- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Updating records weekly using Excel and Microsoft Word.
- Operate, maintain, and calibrate YSI meters.
- Ability to climb ladders into tanks and physical agility.
- Ability to lift 50 pounds
- Repair and maintain screens used for all shellfish systems.
- Ability to operate forklift, hoists, tractor, and various power tools.
- Have working knowledge of fiberglass work, plumbing, and carpentry.
- Ability to work long hours, weekends, and holidays under difficult conditions.
- Ability to pay particular attention to effective utilization of time during regular working hours, and the ability to work beyond working hours when required to meet task objectives in a timely fashion.
- Must maintain strict confidentiality at all times.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy
- Position requires Criminal Background Check
- Must be fully vaccinated for COVID-19 including two (2) doses of a 2-dose series, or one (1) dose of a 1-dose series, plus 14 days beyond the final dose prior to the start date.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.