



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Youth Leadership Manager CPC/AAC

(certified peer counselor/agency affiliated credential)

Project Aware

****Re-Advertise****

OPEN: September 14, 2022

EXEMPT: No

SALARY: \$21.82-\$24.28 Per Grant

SHIFT: Day

LOCATION: Behavioral Health

DURATION: Regular Full-Time

Grant Ends: 09/29/2023

CLOSES: Until Filled

JOB CODE:

DIVISION: Behavioral Health

DEPARTMENT: Mental Health

SUPERVISOR: Project AWARE Director

VACANCIES: 1

JOB SUMMARY: The Youth Leadership Manager is part of Project A.W.A.R.E and services provided for specialized case coordination, to support youth and families who are referred. An important part to expand child's mental health is connecting youth, families, schools, and community, increasing engagement and involvement in the promotion of wellness. The Youth Leadership Manager will collaborate with AWARE/BH and Local Educational Agency staff to create services utilizing a strength-based and family driven approach to create, plan, and execute efforts to engage youth and families in services promoting mental health awareness and increasing access to mental health services. Educate youth, family members, service providers, system managers, and community decision-makers about the importance and value of authentic youth voice in individual treatment planning, service delivery, system design, and governance.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Participate in Project AWARE efforts, aligning with Systems of Care core values and principles, to reinforce mental health wellness and culture to school aged youth and families of the Lummi Nation and other tribal communities.
2. Identify resources, community-based programs and services for school aged youth and families (systems of care and wraparound approach) when receiving referrals for peer counseling, mental health services; including but not limited to housing, medical care, health insurance, employment resources, educational development, and after school programming to meet the basic needs of clients and enhance their level of functioning.
3. Collaborate with AWARE LEA's, Behavioral Health and Local Educational Agencies (FSD, BSD and Lummi Nation Schools) to conduct school- and/or community-based training on youth mental health topics.
4. Prepare, plan, and implement the healing of the canoe curriculum with the guidance of the AWARE staff, Lummi Nation Cultural Committee and/or AWARE Advisory Committee; additionally, assisting in efforts to gain approval for the curriculum with pertinent committees.

5. Identify, create/plan/provide and/or coordinate resiliency and mental health awareness opportunities/activities as identified by AWARE grant for school-aged youth, families, and community to increase access and participation in services provided by AWARE/BH.
6. Support cultural relevancy and implementation of system level practices and partner with youth and young adults to develop and coordinate culturally competent policies designed to amplify consequential youth voice within the Project AWARE, its governance structure, and its partner organizations.
7. Complete needs assessments with community members in need of mental health services; assist school-aged youth and families with developing a coordination of care plan.
8. Work with AWARE staff to identify, coordinate and organize advisory committees, i.e., AWARE advisory, AWARE youth advisory, etc. to include school aged youth, families, elders, school counselors, and caregivers to develop and coordinate culturally appropriate policies designed to amplify consequential youth voice for its governance structure (e.g., Project AWARE, LIBC Administration) and its partnering LEAs (e.g., Lummi Nation Schools, Ferndale School District, and Bellingham School District)
9. Build relationships and identify youth-serving organizations (e.g., Boys and Girls Clubs) and other systems (e.g., transportation) expand opportunities to identify and establish MOA's to remove barriers and promote participation and presence for school aged youth and families throughout AWARE services.
10. Participate in *confidential* case review discussions as part of the Project AWARE coordination of care assignment process. Participate in planning and implementing evaluation activities to track access and outcomes for youth and their families.
11. Participate, identify, and support the social marketing, project evaluation and improvement plans related to the ongoing provision of services by the Project AWARE and BH to implement important public education and outreach activities to youth and their families.
12. Document in the medical record in a manner that assures compliance with all agency policies and procedures and local, state, and federal regulations.
13. Provides supervision to the Youth Leadership Assistant.
14. Participate/attend identified trainings related to AWARE grant goals and objectives as required (including but not limited to: HIPPA, BBP, HIV/AIDS, Suicide Prevention/Intervention, First Aid/CPR, CPC, AAC and Trauma Informed trainings and others as needed).
15. Maintain Strict confidentiality standards in accordance with being healthcare professional, accessing confidential patient files.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Lummi Language Teacher Certificate from the tribe and OSPI *preferred*.
- Peer Support Counselor credential required **OR** willingness to obtain within 90 days of hire.
- Agency Affiliated Credential **OR** willingness to obtain within 90 days of hire.
- 2 years' experience working with youth, specifically in human services-related fields (i.e., education, recreation, psychology, sociology, or criminal justice).
- Must maintain a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Experience working with youth and families; Knowledge of tribal culture.
- Excellent communication and interpersonal skills to develop rapport with Lummi families.
- Organizational skills and experience planning youth-friendly activities, meetings, and events.

- Understanding of positive youth development principles and experience applying them to youth-serving organizations.
- Ability to make oral presentations to diverse audiences, including youth consumers, service providers, and policy makers.
- Knowledge of local resources available to Lummi youth and families.
- Ability to build partnerships with stakeholders across multiple organizations and systems locally and nationally.
- Ability to connect with youth, have respect for youth culture to support youth and share power to foster a youth driven process.
- Maintain Strict confidentiality standards in accordance with being healthcare professional, accessing confidential patient files.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or Control over Indian Children and is therefore subject to an extensive Criminal Background Check and CAMIS Check.
- Must have CPR and First Aid certification within 30 days of hire.
- Experience working with Native American children, adults, and/or families.
- Must be accepting and respectful toward clients and staff.
- Must be flexible and able to work nights and weekends when necessary.
- Training on the impact of trauma upon individuals, families, and cultures and the associated integration of treatment *preferred*.
- Position is grant funded that will end on **September 29, 2023**. If additional funding is received this position will need to be reviewed for grading purposes.
- Must be fully vaccinated for COVID-19 including two (2) doses of a 2-dose series, or one (1) dose of a 1-dose series, plus 14 days beyond the final dose prior to the start date

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.