



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Substance Use Disorder Professional (SUDP)

****Re-Advertise****

OPEN: September 22, 2022

EXEMPT: No

SALARY: \$27.60-\$30.91/hr. DOE

SHIFT: Day

LOCATION: Lummi Counseling Services

DURATION: Regular Full-Time

CLOSES: Until Filled

JOB CODE:

DIVISION: General Manager

DEPARTMENT: Clinical Supervisor

SUPERVISOR: Clinical Supervisor

VACANCIES: 1

JOB SUMMARY Substance Use Disorder Professional (SUDP) primary focus will be assessments, coverage for group counseling, Interventions, crisis intervention. SUDP will also provide education, referrals, report, and record keeping, consultation with other professionals regarding client treatment services. SUDP will do ADIS and education as needed. SUDP will provide services in a Level 1 Outpatient/Level 2.1 Intensive Outpatient. Individual's services functions performed by SUDP include screening for eligibility, intake to programs, orientation to program goals and rules. SUDP will work closely with other counselors and Clinical Supervisor.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Conduct assessments using ASAM PPC 3rd and supportive criteria for a diagnosis using a DSM V. SUDP will also be encouraged to use testing tool such as SASSI, Substance Use History, MAST, Opioid and DAST.
2. Provide services for Walk in Assessment and 1x1s when other counselors are not available.
3. Will cover Level 2.1 Intensive Outpatient (IOP) or Level 1.0 Relapse Prevention/Aftercare for individuals as needed.
4. Provide direct Interventions and Crisis response to families or individuals and clients.
5. Individuals in need of a higher level of care will work with assigned counselor to ensure all documents are submitted to obtain a proper placement for residential.
6. Fully inform all individual seeking services regarding fees, the purpose of medical insurance and if required navigating services to obtain medical insurance coverage.
7. Proficient in maintaining files and case management according to requirements of Lummi Counseling Services to comply with WA State Administrative Code (WAC).
8. Submit monthly reports to clinical supervisor and provide a monthly report to referents as described in WAC
9. Must have competency in understanding emergent /nonemergent reporting as described in WAC. Emergent non-compliance is to be reported to referents within 24-hour period, non-Emergent non-compliance have 10 days to be addressed the individuals who is in non-compliance.

10. Knowledgeable of continuum of care based on individual treatment needs and documentation progress by maintaining updated treatment goals and progress notes.
11. Utilize referral resources including self-help support groups and other agencies that address spiritual, emotional, physical, and mental needs of client and are beyond the scope of services at Lummi Counseling Services appropriately.
12. SUDP will provide record of all services conducted outside the agency, or other task such as referral to an opioid treatment or program, and all transportations requested.
13. SUDP are to follow all policies and procedures as placed by LIBC and LCS.
14. SUDP must have competency of all SUD services and requirements as stated by Washington State WAC and State/Federal Laws regarding confidentiality.
15. SUDP will be required to attend weekly staffing for Continue to education, staffing files and giving insight to workflow, and comprehensive understanding of program expectation.

MINIMUM QUALIFICATIONS:

- WA State Certification in Substance Use Disorder Professional in good standings.
- Bachelor's degree in human services, Psychology or Social Work *preferred*
- Must possess a valid Washington State Driver's License and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Experience working with Native American adults, adolescents, and children *preferred*.
- Computer skills and software use experience using Microsoft Office 365
- Must possess a clear understanding of HIPPA and CFR 42 Part 2
- Ability and willingness to respond to emergency and/or crisis situations.
- Ability to be culturally and spiritually sensitive to targeted Native American population.
- Positive role model; no dysfunctional habits, attitudes, or actions.
- Experience recording client information and record keeping into computer (EHRS) Electronic Health Record System (Methasoft)

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Position requires Criminal Background Check.
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- Position requires State and Federal Criminal Background Check.
- Must be alcohol and drug abstinence for three years; and will be subject to random urinalysis upon hiring.
- Must be reliable and dependable to show up to workstation
- Must be competent regarding culture diversity and have an understanding or willingness to gain an understanding of AI/AN culture beliefs, spiritual beliefs and practices and traditions
- Completed an HIV/AIDS and Airborne pathogens 8-hour training or willing to take the next available class.
- Must provide evidence of CPR training or be willing to register for the next available CPR training.
- Must be fully vaccinated for COVID-19 including two (2) doses of a 2-dose series, or one (1) dose of a 1-dose series, plus 14 days beyond the final dose prior to the start date

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.