



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Substance Use Disorder Professional Trainee (SUDPT)
Counseling Services (LCS)

OPEN: November 8, 2022

EXEMPT: No

SALARY: \$23.05-25.96/hr. DOE

SHIFT: Day

LOCATION: Lummi Counseling Services

DURATION: Regular Full-Time

CLOSES: November 22, 2022

JOB CODE:

DIVISION: General Manager

DEPARTMENT: Counseling Services

SUPERVISOR: LCS Clinical Supervisor

VACANCIES:1

JOB SUMMARY: Trainee will attend and participate in the education and training that is required to become a licensed Substance Use Disorder Professional Trainee Certification in the state of Washington. Trainee will follow an individual training plan that will include all the required hours needed to complete SUDPT education under an assigned licensed SUDP supervisor.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Assist and participate in individual and group counseling under the supervision of a LCS SUDP who will oversee all work completed by trainee.
2. Assist and provide crisis/family interventions upon request.
3. Perform face-to-face clinical evaluations.
4. Provide treatment planning and referrals when needed.
5. Follow and learn the documentation required by DBHR to include, screening, intake, assessment, treatment plan, clinical reports clinical progress notes, discharge summaries, and other client related data.
6. Participate in scheduled staff meetings for case management; receive caseload direction and comprehensive understanding of program expectations.
7. Coordinate and receive approval of all training activities to ensure that the professional development plan is being followed as required to complete the hours needed to complete the SUDPT course.
8. Update files in the Lummi Counseling Services to meet requirements. Shred all outdated confidential materials.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Possess WA State certification and license as Chemical Dependency Professional Trainee (CDPT)
- Complete 3 SUDPT courses. Proof is to be provided with application packet.

- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Possess good judgment concerning confidentiality and ethical procedures.
- Ability to maintain strict confidentiality at all times.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- Position requires extensive Criminal Background Check.
- Must be alcohol and drug abstinence for three years, subject to random urinalysis.
- Must be actively working on their AA/BA degree required to be a SUDP.
- Must be reliable and dependable.
- Must be culturally and spiritually sensitive to Native American people.
- Must have HIV/AIDS and Airborne pathogens 8-hour training or willing to take the next available class.
- Must provide evidence of CPR training or be willing to register for the next available CPR training.
- Must be fully vaccinated for COVID-19 including two (2) doses of a 2-dose series, or one (1) dose of a 1-dose series, plus 14 days beyond the final dose prior to the start date.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.