



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Supervising Dental Hygienist

Lummi Tribal Health Clinic (LTHC)

Re-Advertise

OPEN: March 29, 2023

EXEMPT: Yes

SALARY: (13) \$46.10-\$51.92/hr. DOE

SHIFT: Day

LOCATION: Lummi Tribal Health Clinic

DURATION: Regular Full-Time

CLOSES: Until Filled

JOB CODE:

DIVISION: LTHC

DEPARTMENT: Dental

SUPERVISOR: Dental Director

VACANCIES: 1

JOB SUMMARY: The purpose of this position is to support the dental team by performing a range of clinical and community functions. This position allows the dental team to smoothly function and better serve the patients in our community

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned. Oversees dental assistants and helps manage day to day tasks.

Dental Duties

1. Provide oral hygiene services as per the Washington State Department of Health dental hygiene rules and regulations
2. Document dental assessments and procedures in compliance with State and Federal guidelines
3. Uses knowledge of dental evaluation and health education skills used to assure successful final outcomes for oral health
4. Review and update a patient's health history
5. Able to formulate a dental hygiene diagnosis according to the Commission on Dental Accreditation (CODA), Accreditation Standards for Dental Hygiene Educations Programs, and American Dental Education Association (ADEA)
6. Assist scheduling patients
7. Assist in maintaining the dental hygiene department
8. Completes head and neck exams and oral inspection and measuring of periodontal pockets
9. Take dental radiographs and photographs to assist in diagnosis
10. Able to provide clear post treatment instructions, preventive and home care techniques, and diet/nutrition counseling, smoking cessation counseling
11. Delivers local anesthesia for periodontal therapy and for the dental patients as needed and adjunctive procedures including local anesthetic reversal agents and buffered anesthetics
12. Delivers nitrous oxide to patients as needed to manage anxiety
13. Performs non-surgical periodontal therapy (SRP), including scaling and root planning, and soft tissue curettage for patients who need this treatment.
14. Maintains periodontal therapy patients on periodontal soft tissue management program to support gum and tissue health and overall health of the patient

15. Place sealants to prevent decay on occlusal surfaces of teeth and apply Sodium Diamine Fluoride (SDF) and/or fluoride varnish on patients as needed
16. Place local antibiotic in conjunction with non-surgical periodontal therapy, as prescribed by dentist
17. Restorative treatment as licensure allows
18. Communicate with dentist and medical personnel outside of Lummi to obtain medical clearance for treatment or to determine if any special considerations are necessary/applicable to dental treatment and on-going oral health care
19. Work independently and maintains dental room at off-site locations while providing preventative services

Supervision Duties

1. Oversee Expanded Functions Dental Assistant in the clinical setting and evaluating restorations per Washington State Guidelines
2. Train and oversee dental assistants in expanded functions pertaining to dental hygiene services
3. Provide educational programs throughout the Lummi Community as requested, i.e.: TPCDC, LNS, HS/EHS, Day Care, NWIC as assigned
4. Other duties as assigned by Associate Dental Director

MINIMUM QUALIFICATIONS:

- State of Washington Dental Hygiene license
- Three years of experience working as a licensed dental hygienist, *preferred*
- Experience working in a tribal/public health center, *preferred*
- Possess current CPR training, may obtain upon hire
- Possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance
- Lummi/Native American/Veteran preference policy applies

KNOWLEDGE, ABILITIES AND SKILLS:

- Ability to adhere to all professional guidelines, departmental rules, regulations, policies, and procedures set down in LTHC clinic by-laws
- Ability to ensure accurate and timely documentation in patient charts for medical billing policy and procedures, contract health services, third-party insurance agencies, and outside medical vendors
- Nature of job requires risk of exposure to Hepatitis B, C and HIV on a routine basis. Work involves exposure to communicable diseases, radiation, flying debris, nitrous oxide gas, toxic fumes from dental laboratory materials, violet and blue light emissions from dental light curing units, and exposure to aerosol emissions from the oral cavity
- Physical ability to sit, stand, walk, and bend for long periods at a time
- Ability to adapt and utilize health technology to facilitate, perform, and advance patient health care services and data demographic records

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check
- Work involves exposure to communicable diseases, radiation, and flying debris. Wears appropriate Personal Protective Equipment (PPE) for tasks performed

- Must complete/meet continuing education for dental hygienists per WA State Department of Health professional requirements
- Adherence to HIPAA policy and procedures per LIBC and federal regulations
- Must maintain strict confidentiality at all times
- Must be fully vaccinated for COVID-19 including two (2) doses of a 2-dose series, or one (1) dose of a 1-dose series, plus 14 days beyond the final dose prior to the start date.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.