



Lummi Commercial Company

2751 Haxton Way #1, Bellingham, WA 98226

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JOB ANNOUNCEMENT

POSITION TITLE: Lummi Commercial Company - Board of Directors

OPEN: November 30, 2023

EXEMPT: Yes

SALARY: Stipend

SHIFT: Varies

LOCATION: Varies

STATUS: Flexible

CLOSE: December 14, 2023

JOB CODE: N/A

DIVISION: Lummi Commercial Co.

DEPARTMENT: LCC Board

SUPERVISOR: Chair of the Board

VACANCIES: 1

POSITION SUMMARY: The Lummi Commercial Company (LCC) was established to provide a corporate framework for the development and profitable operation of tribally owned businesses and to generate the profits for the tribal government to invest in community services.

The LCC Board manages the Silver Reef Casino Resort, Lummi Golf Venture, Lummi Bay Market stores, I-5 property, other tribal retail and commercial enterprises, and all their brands and affiliated holdings, as delegated by LIBC.

PRIMARY RESPONSIBILITIES include the following, other related duties as assigned:

- Exercise powers delegated by LIBC under the LCC Charter & By-Laws and related resolutions.
- Participate in the development of annual plans and budgets for each retail and/or commercial enterprise delegated to the Company with the goal of generating revenue for the strengthening of tribal self-governance.
- Attend all regular, special, and other scheduled Board meetings and at times attend LIBC meetings.
- On an annual basis, appoint LCC Officers of the Company from among the members of the Board of Directors.
- Select, evaluate, support, and if necessary, replace the LCC Chief Executive Officer.
- Select, evaluate, support, and if necessary, replace the SRC Chief Executive Officer.
- Ensure the Company keeps correct and complete books and records of accounts and shall keep minutes of official meetings.
- Provide LIBC quarterly financial reports for each retail and/or commercial enterprise.
- Contract an independent certified public accounting firm and produce annual audits of financial statements and submit certified opinions and management letters to LIBC.
- Approve annual business, financial, and marketing goals for all delegated entities.
- Review and approve monthly and annual financial statements for all delegated entities.
- Maintain and enhance Lummi's and LCC's business/public image and carry out duties in good faith and in a manner that is in LCC's best interests.

- Maintain and enhance LCC's banking relationships through compliance with current loan agreements and effective management of the Company's overall financial capacity and growth.
- Enter into agreements and contracts for the purpose of fulfilling business/corporate goals and objectives.
- Provide corporate leadership to staff through effective management of the organizational charts and chain of command.
- Maintain the highest degree of confidentiality regarding official business matters and personnel matters.
- Perform other responsibilities as delegated by the Chair of the Board.
- Other duties may be assigned by the LCC Board of Directors.

QUALIFICATIONS AND REQUIREMENTS:

- Must be a citizen of the Lummi Nation whose name appears on the official Tribal membership roll and a registered voter in Lummi Tribal elections.
- Must be knowledgeable or have experience in one or more of the following areas:
 - Corporate management;
 - Business and/or finance;
 - Tribal community services and social programs;
 - Planning
 - Tribal administration; or
 - Other skills, experience, or expertise as the Board shall determine is valuable and appropriate.
- Have experience in working with Tribal Government.
- Capable of exercising fiduciary duties, and avoid direct conflicts-of-interest.
- Must be in good faith with the LCC Board of Directors and may not serve on more than one other LIBC Commission, Board, or Committee.
- Shall not hold LIBC office, nor be an employee of any department which the LCC Board of Directors oversees.
- Must be in good financial and legal standing with all Lummi Nation entities and shall not be a convicted felon.
- Must be able to obtain appropriate Tribal Gaming Agency gaming license.
- Must recognize the role and importance of Schelangen in all aspects of the Lummi Nation.

TO APPLY:

To obtain a Lummi Commercial Company (LCC) Application go to: <https://www.lummi-nsn.gov/widgets/JobNow.php> or request by email LCCHR@lcc-lummi.com or obtain in person at LCC HR. For more information contact the Lummi Commercial Company Human Resources at (360)758-4223 x1007. Submit an LCC Application, Cover Letter, Resume & Reference Letters no later than 4:00 p.m. on the Closing Date. If listing requires Degrees or Certifications, please include copies with the Application packet. Mailing Address: 2751 Haxton Way #1, Bellingham, WA 98226, LCC Human Resources.