



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Crisis Certified Peer Counselor

**OPEN:** March 20, 2024

**EXEMPT:** Yes

**SALARY:** (8) \$23.05-\$25.96/hr. DOE

**SHIFT:** Flex

**LOCATION:** Tribal Administration

**DURATION:** Regular Full Time

**CLOSES:** April 2, 2024

**JOB CODE:**

**DIVISION:** Behavioral Health

**DEPARTMENT:** Behavioral Health

**SUPERVISOR:** Crisis Outreach Manager

**VACANCIES:** 1

**JOB SUMMARY:** The Certified Peer Counselor is responsible for providing peer support services, including but not limited to targeted outreach and engagement to people affected by mental health concerns. The incumbent will be providing peer support services to clients under the supervision of the Crisis & Outreach Supervisor. These services include coordination and assistance with stabilization, prevention services, self-advocacy, development of natural supports, and the development and maintenance of community living skills.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Participate in mental health crisis response protocol, including being in monthly on-call rotation to provide 24/7 outreach to hospital and community following a concern for mental health crisis.
2. Coordinate with inpatient facilities and jails to ensure contact is made with clients before discharge and services are provided immediately upon returning home.
3. Provide outreach to identified individuals, through intake process, including conducting visits at place of residency as needed and discussing concerns and safety risks with the identified individual.
4. Complete needs assessments on community members in need of mental health services; Assist community member with developing a personal action plan.
  - a. Advocate for the person's needs while developing their ability to self-advocate.
5. Provide, plan, follow up and support services and transportation if needed; Collaborate with existing local resources and communication methods to develop tools specifically aimed at sustaining long-term recovery for new clients.
6. One-to-one peer support using personal experiences within the community in assisting the client in navigating health, vocational, legal, and other services that will help in sustaining long-term health and wellness.
7. Participate in team meetings, risk management, weekly supervision, trainings, and other required meetings to assure continuity of care with the client and other LIBC and/or Community agencies.
8. Identify needs, gaps and duplication of services and collaboratively find solutions with other agencies to create efficient health and prevention services.

9. Build relationships and engage Lummi families through in-home support, group setting support, and community outreach gatherings.
10. Maintain timely documentation for services provided.
11. Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- High school graduate or equivalent (GED) and two years experience working in a human services related field.
- Experience working with high risk community members that are in need of mental health services.
- Must have or obtain Peer Counselor certification within 60 days of hire. Unless a more advanced credential is held (i.e., BA degree in human services related field).
- Must have or obtain Agency Affiliated Counselor status within 90 days of hire. Unless a more advanced DOH license is held (i.e., LMHC, LSW, etc.).
- Must possess a valid Washington State Driver's License and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Ability to maintain a positive, solution-focused demeanor when responding to conflicts or problems.
- Possess organizational skills and the ability to multitask within a fast-paced environment.
- Possess communication skills, written and verbal.
- General computer proficiency, including the ability to utilize electronic medical record systems.
- Knowledge of mental illnesses and chemical dependency, and effective strategies for dealing with its effects.
- Knowledge of community resources.
- Knowledge of services provided at Lummi Behavioral Health
- Knowledge of Lummi culture and traditions.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol-Free Workplace Policy
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.