



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Okwsale (Teacher)

Lummi Youth Wellness Center (LYWC)

OPEN: April 23, 2024

EXEMPT: No

SALARY: (8) \$23.05-\$25.96/hr. DOE

SHIFT: Monday-Thursday 3PM-9PM

LOCATION: Lummi Youth Academy

DURATION: Regular Part Time

CLOSES: May 07, 2024

JOB CODE:

DIVISION: LYSS

DEPARTMENT: LYWC

SUPERVISOR: LYWC Manager

VACANCIES: 1

JOB SUMMARY: Okwsale will be responsible for, in coordination with other LYWC Staff, facilitating and supporting youth in identifying and achieving their own life goals. LYWC Okwsale will build and maintain positive relationships with the youth, their teachers, and their families/guardians. The LYWC Okwsale will support academic achievement as defined in Job Duties and Responsibilities. Staff will be required to enforce the residence rules through the procedures developed by the LYWC Manager.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

Regulatory/Compliance

1. Follow all LYA Policies & Procedures;

Academics:

1. Research, Development and Delivery of LYA Academic Program services;
2. Conduct client Academic in-take interviews;
3. Maintain Individual Academic Plans for all residents;
4. Monitor academic progress by tracking: grades, attendance, progress toward graduation, and student behavior at school.
5. Provide Academic Reporting to LYWC Manager as requested;
6. Provide homework help by maintaining daily study hall hours and coordinating one on one tutoring sessions with youth as needed.
7. Assist youth to successfully resolve issues with homework and school progress;
8. Communicate with schools and guardians regarding academic progress; maintain contact log
9. Attend parent-teacher conferences and IEP meetings as requested by schools and/or guardians;
10. Participate in meetings involving youths' progress in academics and any emergency situations as requested by guardians or schools;
11. Meet with youths' guardians, teachers and counselors when needed;
12. Refer school-related evidence of learning disabilities, health conditions or mental health issues to guardians and/or LYA Staff.
13. Support high school graduates in post-secondary and/or employment pursuits; support alternate education opportunities for youth (GED, Job Corps, etc.)

14. Research and implement best practice & new methods for learning and success;
Maintain guardian contact log regarding student's academic progress.

MINIMUM QUALIFICATIONS:

- B.A/B. S degree in teaching from an accredited institution or related field.
- One year of teaching experience in Middle school or high school required.
- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Knowledge and experience with classroom management and behavior modification.
- Knowledge and experience with Special Education laws, IEPs, 504 plans, and working with children with special education needs.
- Knowledge of learning modalities and ability to teach and re-teach in multiple modalities.
- Knowledge of all middle school and high school academic subject areas.
- Knowledge of post-secondary planning including college applications, scholarships and FAFSA.
- Experience working with culturally diverse groups and demonstrated cultural sensitivity in teaching and in relationships with students, parents, and community.
- Knowledge of alternate education opportunities (GED, Job Corps, etc.) Must have experience working with children with behavioral challenges.
- Successful work experience providing residential and/or youth related services preferred.
- Must be able to develop an appropriate and professional relationship with relatives of clients.
- Must be trained and physically able and willing to perform First Aid including CPR as needed. (Or complete training within 30 days of hire).
- Must be able to develop an appropriate and professional relationship with other service providers, consultants, and case managers.
- Be a positive role model for clients.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol-Free Workplace Policy
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.