



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Behavioral Health Peer Mentor, AA-CPC I

**OPEN:** October 25, 2024

**EXEMPT:** No

**SALARY:** (8) \$23.05-\$25.96/hr. DOE

**SHIFT:** Day/Flexible

**LOCATION:** LNHC

**DURATION:** Regular Full Time

**CLOSES:** November 08, 2024

**JOB CODE:**

**DIVISION:** HHS

**DEPARTMENT:** Behavioral Health

**SUPERVISOR:** Clinical Lead

**VACANCIES:** 1

**JOB SUMMARY:** The BH Peer Mentor position will work cooperatively with licensed mental health clinicians. The BH Peer Mentor will coordinate and/or provide outreach, crisis response, connection to resources and referrals, and direct services to clients within an evidenced based, culturally competent, developmentally appropriate framework.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

1. Serve as an agency affiliated certified peer counselor (AA-CPC) for assigned clients. Provide individual and group mental health services using a culturally sensitive strength-based approach to help clients reach wellness goals. Holding a caseload of 25 while maintaining productivity of 20 sessions per week.
2. Collaborate and coordinate services with clients assigned licensed mental health clinician at least weekly for best continuity of care.
3. Working under the licensed mental health clinicians established treatment, safety, and crisis plans help clients develop skills that will promote resilience and pro-social behaviors; avert development of mental and behavioral health disorders; and help prevent substance abuse or suicidal behaviors.
4. Participate in clinical staffing's, treatment team meetings, clinical supervision, administrative meetings as required.
5. Comply with the provisions of the Lummi Behavioral Health treatment manual for consistency in documentation, programmatic processes, and standardization.
6. Document in the electric health records in a timely manner that assures compliance with all agency policies and procedures, as well as local, state and federal regulations.
7. Ensure and support authentic client involvement in every aspect of the planning, development, and implementation of service practices.
8. With client permission and signed ROI, collaborate and coordinate client care with affiliated service departments such as Probation, Lummi Counseling Services, the Courts, Lummi Children Services, Employment Training, Lummi Tribal Health Clinic, school systems, etc.
9. Based on client needs, connect clients to resources and support coordination of care with resources for prevention and early intervention to provide wrap-around support and facilitate better therapeutic outcomes.
10. Other duties as required by LBHD Clinical Director, Administrator, and/or Clinical Manager.

**MINIMUM QUALIFICATIONS:**

- High school graduate or equivalent (GED) and two years experience working in a human services related field.
- Experience working with high risk community members that are in need of mental health services.
- Must have or obtain Peer Counselor certification within 60 days of hire. Unless a more advanced credential is held (i.e., BA degree in human services related field).
- Must have or obtain Agency Affiliated Counselor status within 90 days of hire. Unless a more advanced DOH license is held (i.e., LMHC, LSW, etc.).
- Must possess a valid Washington State Driver's License and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Knowledge of tribal culture. Understanding of Historical Trauma. Understand the community's traditional beliefs, values, and practices.
- Ability to work as a member of a team and maintain positive relationships with co-workers and other agencies.
- Communication and listening skills to develop rapport with clients.
- Knowledge of local resources available to clients (i.e., Housing, Food, Support groups, etc.).
- Ability to build partnerships with stakeholders across multiple organizations and systems locally and nationally.
- Ability to facilitate individual, family, and group encounters
- Organizational skills.
- Computer skills and reports writing skills and be able to learn on the job and willing to participate in relevant job training opportunities as identified.
- Ability to always maintain strict confidentiality in compliance with HIPAA regulations.
- Ability to discerningly use their own lived experiences to provide hope and peer support to clients experiencing similar challenges.
- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol-Free Workplace Policy.
- This position requires regular contact with/or control over Native children and is therefore subject to an extensive criminal background and CAMIS check.
- Participate/attend identified trainings related to Behavioral Health Department requirements as required (including but not limited to: HIPAA, BBP, HIV/AIDS, First Aid/CPR, CPC, Suicide Intervention, Trauma Informed trainings, etc.).
- Must follow mental health ethical standards, specifically the *Ethical Guide for Peer Recovery Support Services and Conduct* of the Indiana Addictions Issues Coalition (IAIC).
- Must complete all LIBC required new-hire trainings within 30 days of hire.

**REQUIREMENTS:**

- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume &

reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.