



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Pediatrician

Lummi Nation Health Center (LNHC)

**OPEN:** February 25, 2025

**EXEMPT:** Yes

**SALARY:** DOE

**SHIFT:** Day

**LOCATION:** LNHC

**DURATION:** Regular Full Time

**CLOSES:** Until Filled

**JOB CODE:**

**DIVISION:** Health & Human Services

**DEPARTMENT:** LNHC-Medical

**SUPERVISOR:** Pediatrician

**VACANCIES:** 1

**JOB SUMMARY:** The Pediatrician will provide preventative and acute healthcare services to children and adolescent patients of the Lummi Nation Health Center. The employee will also provide leadership and advocacy to support the well being of Lummi children throughout the community. The individual will provide the majority of their services at the Lummi Tribal Health Center but will also have the opportunity to provide care at the Lummi Nation School Based Health Clinic when assigned.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** include the following, and other related duties as assigned.

### **Primary Care Physician (32 patient contact hours per week)**

1. Provides comprehensive primary care services at the Lummi Nation Health Center; may provide home visits as part of a patient's plan of care when appropriate.
2. Provide care at the Lummi Nation School Based Health Clinic.
3. As a physician leader will be responsible for exemplifying a culture of continuous quality improvement; taking proactive steps to address issues in a team oriented patient-centered approach.
4. Serves as a physician leader and advocate for Lummi children and youth; may assist in developing policies and programs to support children's health.
5. Evaluates, diagnose, and treat acute and chronic illness and disease for patients. Provides care by obtaining medical histories and conducting physical examinations. Ordering, performing and interpreting diagnostic studies, making referrals as necessary.
6. Performs age appropriate well child and sports physicals.
7. Maintains clinical practice according to relevant national practice guideline; seeking out opportunities to educate nursing and other medical staff.
8. Responsible to document in the electronic health record all medical histories, assessments, and treatment plans in compliance with relevant federal and state regulations and the LNHC provider documentation guidelines.
9. Takes a solution oriented approach to new challenges and problems.
10. Participates with the medical staff team in providing service delivery evaluation, chart reviews, and program development.

11. Exemplifies a commitment to ensuring excellent customer service for patients. Provide counseling and education on health behaviors, self-care and treatment options. Responsible to maintain a functional problem list.
12. Ensures billing practices are consistent with federal and state regulations.
13. Participates in quality improvement activities and peer review processes.
14. Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- Doctor of Medicine Degree (MD) **OR** Doctorate of Osteopathy (DO)
- American Board Certified Pediatrics
- Must maintain current Washington State Physician License. May accept other current State Physician License at time of hire with exception employee will apply and receive Washington State License upon hire
- Current unrestricted DEA License
- Must possess a valid Washington State Driver's License and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

**KNOWLEDGE, ABILITIES AND SKILLS:**

- Experience with electronic health records required.
- Ability to adhere to all professional guidelines, departmental rules, regulations, policies and procedures set down in the LNHC clinic by-laws.
- Excellent verbal and written communication skills.
- Ability to interact and communicate with patients in a respectful and compassionate manner.
- Accurate and timely documentation in accordance with LNHC medical records policies.
- Excellent communication skills with the ability to work as a team member in a multicultural atmosphere.

**REQUIREMENTS:**

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Adherence to HIPAA policy and procedures per LIBC and federal regulations.
- Must demonstrate and maintain strict confidentiality at all times.

**TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.