



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Peer Support Counselor (CPC)

OPEN: April 8, 2025

EXEMPT: No

SALARY: \$30.42/hr. PER GRANT

SHIFT: Day

LOCATION: Lummi Counseling

DURATION: Regular Full-Time

Grant Ends: 6/30/2026

CLOSES: April 15, 2025

JOB CODE:

DIVISION: Health and Human Services

DEPARTMENT: Lummi Counseling

SUPERVISOR: Clinical Supervisor

VACANCIES: 1

JOB SUMMARY: The Certified Peer Counselor (CPC) is responsible for providing peer support services, including but not limited to targeted outreach and engagement to Lummi tribal members including families. The incumbent provides prevention of substance use disorder (SUD) peer support services to individuals or group(s) under the supervision of the Clinical Supervisor. This will include but not limited to: transportation, targeted outreach and engagement to people suffering from co-occurring disorders. The incumbent will be providing peer support recovery services to clients under the supervision of the HEH Director, HEH Medical Doctor, and LCS Lead SUDP. These services include coordination and assistance with the stabilization of medication assisted treatment, prevention services, self-advocacy, development of natural supports, and the development and maintenance of community living skills. These services include assistance with stabilization, prevention services, self-advocacy, development of natural supports, and the development and maintenance of individual self-care and health promotion practices, habits and activities.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Provide outreach to identified families, through prevention intake process, by conducting individual counseling and/or schedule home visits and discussing concerns and safety risks with the identified family;
2. Complete needs assessments on each individual and identify family supports to maintain a alcohol/drug free lifestyle; Assist family with developing a personal action prevention plan.
 - a. Provide advocacy and referral for individual and/or family unmet social/welfare needs available from tribal/non-tribal providers.
3. Provide, plan, follow up and support services and transportation if needed; Collaborate with existing local resources and communication methods to develop tools specifically aimed at Lummi individuals and families; One-to-one peer counseling using personal experiences within the community mental health system in assisting the client in navigating the community mental health system.
4. Participate in team meetings, risk management, weekly supervision, trainings and other required meetings to assure continuity of care with the client.

5. Identify needs, gaps and duplication of community-based alcohol/drug prevention services and collaboratively find solutions with other agencies to create efficient individual and prevention services; Build relationships and engage individuals and their families through in-home support, group setting support, and community outreach gatherings;
 - a. Coordinate and conduct group facilitation and group services for clients and Lummi families specifically the Lummi Alcohol/Drug Prevention Programming services, events and activities;
 - b. Assist in coordinating community awareness gatherings.
6. Maintain timely documentation for prevention and education services provided in individual and/or group social environments.
7. Adhere to LIBC Confidentiality policy.

MINIMUM QUALIFICATIONS:

- High School Diploma/GED **OR** Associate degree from an accredited college or university.
- Lived experience with chemical dependency and in active recovery for minimum of 2 years.
- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Ability to maintain a positive, solution-focused demeanor when responding to conflicts or problems.
- Possess organizational skills and the ability to multitask within a fast-paced environment.
- Possess communication skills, written and verbal.
- General computer proficiency, including the ability to learn and understand data systems management, timely data input, accuracy.
- Familiar with mental illnesses and chemical dependency or substance use/abuse effects and ability to aid individuals in need of care to access health providers.
- Knowledge of community resources.
- Knowledge of Positive Indian Parenting, and Motivational interviewing techniques.
- Knowledge of Lummi culture and traditions, customs and annual events is strongly preferred.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Willing to become a Certified Peer Counselor and ability to obtain certification within six months of hire.
- Must be drug/alcohol free for at least two years and a positive role model with no dysfunctional habits, attitudes and actions.
- Position is grant funded that will end on **June 30, 2026**. If additional funding is received this position will need to be reviewed for grading purposes

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.