



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Behavior Accountability Program Provider I

OPEN: May 22, 2019

CLOSE: May 29, 2019

EXEMPT: No

JOB CODE:

SALARY GRADE: (15) \$58.03-65.00

DIVISION: LBHD

SHIFT: Day/Evening

DEPARTMENT: Mental Health

LOCATION: Administration Bldg

SUPERVISOR: Director of Behavioral Health

DURATION: Regular Part Time
(21 hours a week)

VACANCIES: 1

JOB SUMMARY: The Lummi Behavioral Accountability Program is licensed by the State of Washington to provide domestic violence perpetrator treatment services. The program complies with the Washington State Administrative Codes Domestic Violence Perpetrator Treatment Program Standards and is licensed by WA State. The BAP Counselor I is either a Bachelor, Master's or PhD level trained counseling provider. The treatment will be provided to both male and female domestic violence offenders. The program goal is to enhance domestic violence victim safety by helping perpetrators learn non-violent, non-abusive, and non-controlling relationship behaviors. Referrals for treatment come to the Counselor via the Lummi Court, Lummi Probation, and courts and probation departments in Whatcom County, and surrounding counties.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. The BAP counselor will perform an initial Intake Interview with each participant collecting information on demographics, legal history, description of referring incident(s), family history, mental health/substance abuse issues, social functioning, and medical issues.
2. The BAP counselor will have the client sign Releases of Information forms in order to obtain police reports for the purpose of probation monitoring.
3. The BAP counselor will be responsible for completing all charting requirements including a signed Informed Consent by the client, intake, treatment plan, and all individual and group notes pertaining to treatment services. Victim contact letters will also be obtained and contained in an organized client record. The counselor will also keep copies of all reports to the courts, probation offices, and other entities as required.
4. The BAP counselor will provide treatment primarily in group sessions however individual sessions may be warranted to supplement the group work as needed. The primary treatment service must be in a group per Washington state codes. The duration of treatment must also be consistent with Washington state requirements.
5. The BAP counselor will provide groups for men and women as needed. Intake appointments and individual sessions will also be scheduled.
6. The BAP counselor will also provide anger management treatment services as needed. These services are co-ed and are offered either individually or in a group. These individuals

are referred by Court or Probation offices due to an assault, disorderly conduct, or malicious mischief conviction. Documentation and scheduling of appointments will occur the same as with the domestic violence perpetrator treatment requirements.

7. The BAP counselor will utilize the RPMS BH electronic health record system, LIBC Outlook, Microsoft Word, and the Moonwalk scheduling system for charting, reporting, and scheduling.

MINIMUM QUALIFICATIONS:

- Bachelors Degree in Psychology, Counseling, Marriage and Family Therapy, Social Work or Clinical Psychology *required*. Masters Degree or PhD *preferred*.
- Current Washington State License as Agency Affiliated Counselor or applicable professional license.
- A minimum of 30 hours of domestic violence training from an established domestic violence victim or survivor services program AND A minimum of 30 hours of training on the provision of domestic violence intervention assessment and services, provided by an established and certified domestic violence intervention treatment services program or other organization that has been approved by the department to provide the training.
- 2 years of experience providing Behavior Accountability Treatment Services *preferred*.
- 2 years of experience providing Anger Management Treatment Services *preferred*.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Knowledge of Microsoft Outlook, Office, and Word.
- Ability to communicate effectively and appropriately with clients.
- Knowledge of group therapy process and dynamics.
- Knowledge of all Behavior Accountability Program requirements per the Washington State Administrative Codes.
- Knowledge of evidenced based therapies to address anger management, domestic violence, power and control issues, and gender imbalances in relationships.
- Ability to maintain strict confidentiality at all times.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <http://lnnr.lummi-nsn.gov/LummiWebsite/Website.php?PageID=376> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.