



# Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

*'Working together as one to Preserve, Promote and Protect our Sche Lang en'*

## JOB ANNOUNCEMENT

**JOB TITLE:** Care Navigator

Lummi Nation Health Center (LNHC)

**OPEN:** February 11, 2026

**EXEMPT:** No

**SALARY:** (9) \$26.48-\$29.82/hr. DOE

**SHIFT:** Day

**LOCATION:** LNHC

**DURATION:** Regular Full-Time

**CLOSES:** February 26, 2026

**JOB CODE:**

**DIVISION:** Health & Human Services

**DEPARTMENT:** LNHC

**SUPERVISOR:** Social Work Clinical Supervisor

**VACANCIES:** 1

**JOB SUMMARY:** This is a full-time position working under the Social Work Department at LNHC to enhance patient services. The Care Navigator will be responsible for providing case management services that fall under the scope of their practice and transportation services for patients.

## ESSENTIAL JOB DUTIES AND RESPONSIBILITIES

1. Engage in patient outreach via email, phone, or face to face in a location of their choosing, such as their own home, to provide services and coordinate care within the scope of the job description.
2. Track patient appointments and send out reminders via email, phone, or in-person as needed
3. Provide transportation for patients by schedule or request to and from appointments
4. Transport patient supplies and equipment relevant to their healthcare plan
5. Work with patients to identify short-term and long-term goals, prioritize concerns and establish immediate action steps
6. Engage in healthcare coordination and communication with LNHC primary care physicians, psychiatrist, social work, harm reduction team, medical specialist, and all other stakeholders.
7. Demonstrate mentorship and motivation for patients to follow their healthcare plan and engage in healthy behaviors
8. Attend all relevant and required training
9. Performs other duties as assigned.

## MINIMUM QUALIFICATIONS

- High School Diploma or GED *required* with
- Associates Degree *preferred*
- Experience working with Electronic Health Record (Epic preferred) *required*
- Must possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.

- Current CPR and First Aid Certification and Narcan administration training, or ability to complete upon hire.
- Lummi/Native American/Veteran preference policy applies

#### **KNOWLEDGE, ABILITIES AND SKILLS:**

- Experience working with Native American and Alaska Native populations *preferred*
- Ability to be culturally and spiritually sensitive to the target audience
- Ability to demonstrate de-escalation techniques during crisis situations or under the circumstance a patient is in distress
- Ability to communicate and interact with patients respectfully and with compassion
- Ability to adhere to all professional guidelines, departmental rules, regulations, policies, and procedures as written in LNHC bylaws.
- Ability to provide appropriate motivation and guidance for patients to follow their care plan
- Strong verbal and written communication skills with patients and professionals involved in patient care
- Strong organizational skills and ability to complete tasks in a timely manner
- Must be able to work independently and be self-directed when needed
- Must be able to work flexible hours

#### **REQUIREMENTS:**

- Must pass a pre-employment random drug screen and alcohol test to be eligible and maintain employment, as required by the LIBC Drug and Alcohol-Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.
- Adherence to HIPPA policy and procedures per LIBC and federal regulations
- Must demonstrate and maintain strict confidentiality at all times.
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#### **TO APPLY:**

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov) For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.