



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

JOB ANNOUNCEMENT

JOB TITLE: Peer Support Specialist

OPEN: April 3, 2025

EXEMPT: Yes

SALARY: (10) \$30.42-\$34.26/hr. DOE

SHIFT: Flex

LOCATION: HHP Tiny homes/KQV site

DURATION: Regular Full Time

CLOSES: Until Filled

JOB CODE:

DIVISION: Policy

DEPARTMENT: Policy

SUPERVISOR: KQ Housing Mgr.

VACANCIES: 2

JOB SUMMARY: The Peer Support specialist will provide services to clients at the health housing tiny homes helping individuals who reside at this site who are in maintenance phase of recovery. as well as the Low barrier units at Kwensot Qelat Village. The individual must be a licensed or certified Peer support specialist, who holds a license are willing to pursue a WA Sate license as a certified peer counselor or specialist. Work across multiple stakeholders to gather all perspectives and incorporating all work in a multi-disciplinary team to help unhoused individuals who are suffering from substance use and mental health issues. This will include, but not be limited to, transportation, targeted outreach, engagement with people suffering from co-occurring disorders, and housing disparities. The incumbent will provide case management and peer support to clients under the supervision of the Health Housing Case Manager and Program Manager. These services include coordination of support community services and assistance with stabilization after a period of homelessness, prevention services, self-advocacy, development of natural supports, and the development and maintenance of community living skills. They will focus on the stability of clients and fellow team members within both Tiny homes and KQV community and health and wellness needs. This position is cross trained with the tiny homes a population of individuals in maintenance phase of recovery doing well in society and are growing in their recovery and no to low barrier housing at the KQV site.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Identify and engage individuals with co-occurring disorders, providing them with information about available services and resources.
2. Promote personal and community safety practices among individuals in KQV and HHP tiny home Community.
3. Collaborate with Social Worker or Health housing case manager and other KQV staff to address the client's needs as identified.
4. Provide peer support and mentorship to individuals of KQV and Tiny Homes, helping them navigate the challenges of habilitation and co-occurring disorders.

5. Advocate for the needs and rights of KQV and Tiny Home community members, ensuring they have access to necessary services and support.
6. Coordinate care with KQV social workers, Health Housing Case Manager, mental health professionals, substance use professionals, and other service providers as indicated by the client's need assessment.
7. Monitor progress and adjust client goals as needed to achieve positive outcomes.
8. Maintain accurate and timely records of outreach activities, safety assessments, and individual progress.
9. Prepare reports and documentation as organizational policies and funding sources require.
10. Practice harm reduction approaches with patients, including providing overdose prevention, education, teaching risk reduction techniques, and facilitating access to Kloxxado and Narcan (naloxone), and other harm reduction resources.
11. Use nonjudgmental, non-stigmatizing language and employ techniques such as motivational interviewing to help encourage patients to identify and prioritize their personal needs.
12. Provide, plan, follow up, and support services and transportation if needed; Collaborate with existing local resources and communication methods to develop tools to sustain long-term rehabilitation.
13. One-to-one peer support, using personal experiences within the community to assist the client in navigating health, vocational, legal, and other services that will help sustain long-term habilitation and maintenance of recovery and long-term goals.
14. Participate in team meetings, risk management, weekly supervision, training and other required meetings to assure continuity of care with the client and other LIBC and/or Community agencies.
15. Build relationships and engage Lummi families through in-home support, group setting support, and community outreach gatherings.
16. Other duties as assigned.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Experienced in Peer counseling for at least 3-5 yrs in chemical or mental health field
- Peer licensed or certified from WA State must be in the process or close to being licensed
- 2 years of case management experience OR relevant experience as a Peer having worked within a related field.
- Must possess and maintain a valid Washington State Driver's License and be eligible for tribal insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Must demonstrate excellent written and oral communication skills, including communicating with audiences of various ages and educational backgrounds.
- Must have a positive attitude, be innovative, and interested in problem-solving.
- Must be available to work flexible hours and attend training in and out of state.

- Be dependable, hardworking, and trustworthy, as demonstrated through a history of continuous long-term employment.
- Must possess strong organizational skills with special attention to detail.
- Must possess a strong work ethic and the ability to work independently on self-guided projects.
- Must be proficient in Microsoft Office applications, particularly Excel, Access, and Word.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol tests to be eligible for and maintain Certified Peer Specialist and Washington State Agency-Affiliated credentials within 6 months of hire
- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol-Free Workplace Policy.
- Position requires Criminal Background Check.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.