



Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT

JOB TITLE: Housekeeper

OPEN: October 8, 2026

EXEMPT: No

SALARY: (7) \$20.07-\$22.60/hr. DOE

SHIFT: Varies

LOCATION: LNHC

DURATION: Regular Full-Time

CLOSES: October 16, 2026

JOB CODE:

DIVISION: HHS

DEPARTMENT: LNHC

SUPERVISOR: Facilities Manager

VACANCIES: 1

JOB SUMMARY: The purpose of the work is to provide the cleanest possible environment for the patients and staff, by cleaning and disinfecting the Health Center and Fitness Center daily to reduce the risk of disease transmission. This work is imperative to the health and well-being of all entering the health clinic. The job requires being on-call for facility and patient emergencies, inclement weather situations, and weekend hours.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Responsible for cleaning and disinfecting assigned areas daily. Items to be cleaned and disinfected include exam tables, waiting room furniture, restroom fixtures, counter tops medical stands, and exam room sinks. Additional daily responsibilities include vacuuming carpet, as well as dusting, mopping, wet mopping, and buffing floors.
2. Responsible for adhering to proper procedures when disposing of infectious waste from exam rooms and storing in proper containers until transporting to waste management disposal company. All infectious waste must be appropriately bagged in red plastic bags and protective gloves worn while handling bags.
3. Additional responsibilities include washing walls, windows and doors, furniture dusting, shampooing carpet, stripping, and waxing floors, and emptying waste receptacles.
4. Responsible for cleaning emergencies and using proper procedures when responding to emergency cleaning requests.
5. Mandatory emergency contact for the Health Center, LIBC call-in list and emergency services such as Law and Order and Fire District.
6. Assists maintenance supervisor in maintaining facility and grounds.
7. May be required to work on after hours and weekends to cover special events.
8. May be required to work weekends as needed for shampooing rugs, stripping and waxing floors, and cleaning snow out of parking lot and off sidewalks.
9. Responsible to work with possible hazardous materials while cleaning.
10. May work during inclement weather situations to ensure employee and patient safety or facility repair work.
11. Responsible for ensuring patient and employee safety during situations such as biohazard spills, facility hazards, and emergency weather conditions like power outages.
12. Available to help medical personnel during 911 calls or code alerts to help lift patients, facilitate EMS personnel access, and/or clean up biohazards.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Availability to work variable hours
- Previous housekeeping/maintenance experience (preferred but not necessary)
- Availability to be on-call for facility emergency or after-hours work
- Lummi/Native American/Veteran preference policy applies

KNOWLEDGE, ABILITIES AND SKILLS:

- Demonstrate ability to follow instructions and material safety data sheets to complete work tasks safely.
- Demonstrate chemical safety skills.
- Complete Med Trainer certifications (HIPPA, blood bourn pathogen, hand hygiene ect.) during 90-day orientation

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol Free Workplace Policy.
- This position requires regular contact with or control over Indian children and is therefore subject to successful and extensive criminal background check, CAMIS background check.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: <https://www.lummi-nsn.gov/widgets/JobsNow.php> or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.