Lummi Indian Business Council

2665 Kwina Road · Bellingham, Washington 98226 · (360) 312-2000

'Working together as one to Preserve, Promote and Protect our Sche Lang en'

JOB ANNOUNCEMENT
JOB TITLE: Child Consultation Team Facilitator
Re-Advertise

OPEN: November 18, 2026
EXEMPT: No-Vendor
SALARY: $30.00/hr. DOE
SHIFT: Varying-Contract
LOCATION: Policy
DURATION: Not exceed 7 hr./weekly

CLOSES: Until Filled
JOB CODE:
DIVISION: Council
DEPARTMENT: Council
SUPERVISOR: Tribal Vice Chair
VACANCIES: 1

JOB SUMMARY: The Child Consultation Team Facilitator (CCT) is a trained individual who facilitates and coordinates the Child Consultation Team in reviewing and providing consultation and advisory recommendations. The CCT Facilitator will assess case appropriateness for review, schedule case reviews, schedule case reviews, schedule presenters and guest, and provide a written report of the team's advisory recommendations. Will work as support staff to the Grandparents Committee (GPC) for meetings directly related to CCT.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES include the following, and other related duties as assigned.

1. Coordinate and manage CCT meetings, membership, recruitment, and training.
2. Coordinate scheduling of case reviews for the GPC, Lummi Child Welfare (LCW), and /or Department of Children and Family Services (DCYF) if connected to a CCT meeting.
3. Coordinate participation with Lummi Nation departments, the Office of the Vice Chair, the Grandparents Committee, DCYF, and other participating entities as appropriate according to Reso 2024-037
4. Provide record-keeping including CCT minutes, recommendations, reporting and communication to all CCT members after each meeting.
5. Provide court advocacy in best interest of children and families.
6. Provide advocacy for enrollment for all eligible Lummi children and descendants.
7. Provide written recommendations to the appropriate parties following a CCT meeting. Each CCT member is required to provide an official written recommendation.
8. Take attendance of CCT members at each meeting.
9. Ensure members with conflicts recuse themselves from a staffing through an official process created by the CCT.
10. Ensure case staffing start on time due to respect for other members and families.
11. Be prepared to report to LIBC with updates to answer questions.
12. Responsible for other duties as assigned.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in Human Services **or** related field
- 3 years experience as a CCT member, or AA and 7 years' experience as a CCT member
- Must possess valid Washington State Driver's License and be eligible for Tribal Insurance.
- Lummi/Native American/Veteran preference policy applies.

KNOWLEDGE, ABILITIES AND SKILLS:

- Knowledge and experience working with the Child Welfare system.
- Ability to maintain respect with clients and other service professionals at all times.
- Knowledge working with families in crisis, at-risk youth and families involved with community services
- Ability to work in a flexible, high stress environment with a patient, easy going personality.
- Knowledge of and/or experience in the Lummi Cultural Community and the role of culture in the tribal healing process.
- Ability to be objective and non-judgmental.
- Possess sincere concern for the well-being of children, especially children of the Lummi Nation.
- Comply with the policies ad procedure of the Guardian ad Litem Program.
- Possess effective communication; written, verbal, and interpersonal skills including conflict resolution.
- Possess skill and experience in crisis management and the ability to deal with situations that need immediate action.
- Be a team player and willing to attend required trainings.
- Ability to interact respectively with people from diverse economic, educational, and ethnic backgrounds.
- Ability to work cooperatively with different types of personalities.
- Knowledge and understanding of issues and dynamics within families in crisis relating to child abuse and neglect given preference.
- Must be dependable with high level of integrity.

REQUIREMENTS:

- Must pass pre-employment and random drug and alcohol test to be eligible for and maintain employment, as required by the LIBC Drug & Alcohol-Free Workplace Policy.
- This position requires regular contact with or Control over Indian Children and is therefore subject to an extensive Criminal Background Check and CAMIS Check.
- Will be required to have a Lummi Business License on file at all times.

TO APPLY:

To obtain a Lummi Indian Business Council (LIBC) application go to: https://www.lummi-nsn.gov/widgets/JobsNow.php or request by e-mail libchr@lummi-nsn.gov For more information contact the HR front desk (360) 312-2023. Submit LIBC application, cover letter, resume & reference letters no later than 4:30 p.m. on the closing date listed above. If listing degrees or certifications include copies. Mailing Address: 2665 Kwina Road, Bellingham, WA 98226. Human Resource Fax number: 360-380-6991.